

**The Land and Facilities Committee  
will meet on Tuesday, October 10, at  
5:30 p.m.**

Discussions will include:

- Gaines Creek Park use agreement
- South Austin Senior Activity  
Center use agreement
- Multi use facility at Lake Walter  
E. Long
- Hill Country Rail-Trail
- South Mopac Hike and Bike Trail



## MEMORANDUM

**TO:** Parks and Recreation Board

**FROM:** Michael J. Heitz, AIA, Director  
Parks and Recreation Department

**DATE:** October 5, 1995

**SUBJECT:** Gaines Creek Park, Use Agreement  
Underground Electric Line

The City of Austin Electric Utility Department is requesting approval of a use agreement for an underground electric line across part of Gaines Creek Park. Gaines Creek Park forms part of the Barton Creek Greenbelt and is located west of MoPac on the south side of Barton Creek.

As you will see from the attached information packet, this underground electric line is necessary to serve the adjacent Gaines Ranch PUD development. The original proposal to provide electric service was from overhead distribution lines which would have crossed the park frontage on MoPac and terminated at six adjacent utility poles between the parkland and the property boundary of the development. The park at this location is open grassland with no trees.

This proposal will terminate the overhead lines in area where there are adjacent trees that will help conceal the six utility poles and continue underground to pad transformer located within the development. The developer is paying the additional cost of installing the underground electric line.

I am satisfied that this alignment and the method of construction is the most feasible and prudent alternative for the construction of this project and that all reasonable planning to minimize harm to the parkland has been carried out.

### Recommendation

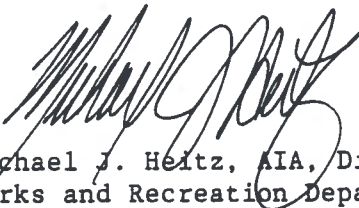
I recommend approval of a 0.107 (4,680 square feet) use agreement, 15' wide by approximately 310' long, at Gaines Creek Park to allow the construction of an underground electric line.

Parks and Recreation Board  
Use Agreement - Gaines Creek Park  
October  
Page 2

The above use agreement are subject to the following conditions:

1. Restoration and shall be in accordance with the "Restoration Plan" included in the information packet submitted by the Electric Utility Department.
2. Construction, restoration and revegetation shall be carried out in accordance with the requirements of the "Construction in Parks Specifications", adopted by the Board, April 25, 1990, and the notes shown on the project drawings.
3. All restoration and revegetation shall be completed to the requirements and satisfaction of the Parks and Recreation Department.

If I can provide you with any additional information please contact me.



Michael J. Heitz, AIA, Director  
Parks and Recreation Department

MJH:pm

MATCH LINE

LOT 2

LOT 5

NOT FOR CONSTRUCTION  
DATE SEP 06 1995

LOT 6

LOT 1

SOUTH MOPAC CROSSOVER

SOUTH MOPAC

USE AGREEMENT

DETAIL "A"  
N.T.S.

POST 3PH  
PRIM. RISER  
SUBSTATION TYPE ONE  
ON NEW POLE  
SEE O.H. FILE # 415027  
W#11187

CUSTOMER:  
RON REIVE  
527-5850  
5524 BEE CAVES RD. K-2A

ENGINEER:  
JOHN MOELL  
348-1896  
URBAN DESIGN GROUP

SEE PAGE #2  
FOR CABLE ROUTE  
AND LOCATION MAP

- NOTES
1. TRENCH FOOTAGE 3.387' APPROX.
  2. RECON TRENCH
  3. DEVELOPERS TRENCH
  4. 7' - STREET CROSSES
  5. POST 2 - 3PH PRIM. RISERS AND
  6. CABLE

ALL E.S.C. RESTORATION AND  
REVEGETATION WILL BE THE  
RESPONSIBILITY OF THE DEVELOPER  
FOR TYPES INSTALLATION  
DEVELOPER IS RESPONSIBLE FOR  
ALL REQUIRED PERMITS AND ANY  
APPLICABLE ORDINANCES BY THE CITY  
COUNTY AND STATE

MAP PG.	613
MAP GRID	MF20
W.O. NO.	11050488
FILE NO.	414943
FUND NO.	317
AGENCY NO.	117
ORG. NO.	2148

DATE: 6-SEPT.-95  
SCALE: 1" = 100'  
DRAWING NUMBER  
7F-2971

NOT FOR CONSTRUCTION  
DATE SEP 06 1995

3

CITY OF AUSTIN, TEXAS  
ELECTRIC DEPARTMENT  
ENGINEERING DESIGN DIVISION



TITLE:

GAINES RANCH  
P.U.D.  
PAGE 1

REVISION	DATE	BY	CHKD.	APPV.

**Information Packet**

**GAINES RANCH  
UNDERGROUND POWER CABLE FEED**

**City of Austin  
Electric Utility Department**

**September 1995**

## **INTRODUCTION**

The City of Austin Electric Utility Department is proposing to construct an underground power feed cable to serve the new development within the Gaines Ranch P.U.D. The route of this underground cable will require a permanent easement across property owned by the City of Austin and dedicated as parkland, ie., Gaines Creek Park.

The Gaines Ranch P.U.D. is a multi-use development consisting of 390 multi-family units, 58 single family residences, and 340,000 square feet of commercial use. This power cable will supply these customers with reliable service.

The power cable will be located in a permanent easement 15 feet in width and approximately 315 feet in length (see Exhibit "A"). The easement will be located in flat upland pasture land which was cleared and cultivated during the late nineteenth century. This area has been heavily grazed by cattle until approximately nine months ago. No trees are located in the easement or will be effected by the construction of this underground cable.

## **PROJECT NEED AND JUSTIFICATION**

The proposed electrical power feed is needed to meet the City of Austin obligation to serve the development with reliable power.

The City of Austin Electric Department requires that a development of this size and number of customers be served by power feeds from different sources. This dual feed or "looped" service increases reliability and reduces impact on customers in case of power failure from one of the sources.

This power cable will provide one of the two feeds that are required to "loop" the service. The other feed is provided by existing service located between the P.U.D. and Travis Country Subdivision. This second feed is located on private property.

## **ALTERNATIVE TO THE USE OF PARKLAND**

The alternative to the proposed underground cable is to service this development with overhead power lines. The overhead line and poles would be located in highway right-of-way across the front of the parkland that is void of trees.

In addition to a highly visible overhead line, a cluster of four to five power poles would be required at the point that the overhead service converts to underground at



the P.U.D.'s property.

This exposed overhead line and poles would have a negative impact visually on the parkland. In contrast, the proposed underground route will have minimum impact visually.

Another alternative explored was to try to place underground service in the highway right-of way to serve this development. There is not sufficient space in the right-of-way to accommodate underground service with its' required manholes and equipment.

### **PROJECT DESCRIPTION AND SCHEDULE**

The proposed underground power cable will enter the City property at the termination of the overhead line that is located in the highway right-of-way. A trench will be required for the power cable. It will be approximately 24 inches wide and 48 inches deep. The conduit, which the cable will be pulled through, will be encased in concrete for protection purposes. The trench will be backfilled and re-vegetated. No above ground equipment will be located on the City property.

Any future work on this power cable should not require retrenching since it is placed in conduit.

Construction of this underground power cable is expected to commence within two months after this request is granted. The construction across the parkland is expected to take no longer than thirty days to complete.

### **SHORT TERM EFFECTS OF CONSTRUCTION**

Short term effects during construction will be minimal. The construction will not interfere with any park functions since the area involved is undeveloped and is otherwise inaccessible by the public. All construction activities will be conducted within the permanent easement.

This area contains native grasses, is void of trees and has been grazing pasture until recently. Ground disturbance in this area will be trenching, temporary spoils storage, and equipment tracking.

## **LONG TERM EFFECTS ON CONSTRUCTION**

The only long term effect on the parkland due to the construction of this power cable will be a restriction on building permanent structures within the fifteen foot permanent easement. However, since PARD has no plans to develop this area, and if development did occur within the park, it would likely be located away from this area, and, therefore, the impact is negligible.

## **RESTORATION PLAN**

As noted earlier, the construction activities and ground disturbance will occur within the fifteen foot wide permanent easement. For restoration calculation, 100% of the easement area will require restoration. All disturbed areas will be restored in accordance with PARD's "Construction in Parks Specifications". The plan is to reseed with native grasses and wildflowers.

No tree replacement will be required since the area is void of trees and none will be effected.



OWNER: CITY OF AUSTIN  
15' ELECTRIC EASEMENT

LEGAL DESCRIPTION

DESCRIBING A TRACT OF LAND BEING 15' WIDE AND CONTAINING 0.107 OF AN ACRE OF LAND (4,680 SQUARE FEET) OUT OF THE J. TRAMMEL SURVEY NO. 4, ABSTRACT 769, TRAVIS COUNTY, TEXAS, SAID 0.107 OF AN ACRE TRACT ALSO BEING A PART OF THAT 35.733 ACRE TRACT OF LAND DESCRIBED IN A GENERAL WARRANTY DEED TO THE CITY OF AUSTIN AS RECORDED IN VOLUME 12100, PAGE 1864, DEED RECORDS OF TRAVIS COUNTY, TEXAS, SAID 0.107 OF AN ACRE TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING at a point in a southeast line of the said 35.733 acre tract, same being a northwest right-of-way line of Mo-Pac Expressway South (R.O.W. varies) and from which said POINT OF BEGINNING an iron rod found at the most southerly corner of Lot 7, Gaines Ranch P.U.D. Section One, a subdivision recorded in Book 95, Page 23 of the Plat Records of Travis County, Texas bears N73°30'36"E, 15.22 feet to a concrete right-of-way monument found and N60°29'28"E, 129.67 feet;

THENCE, with the said right-of-way line of Mo-Pac Expressway South, S73°30'36"W, 15.11 feet to a point at the southwest corner of the herein described tract;

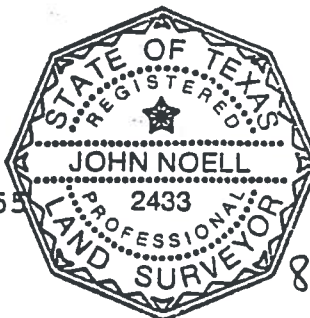
THENCE, departing from the said right-of-way line and through the interior of the said 35.733 acre tract, N09°40'51"W, 322.30 feet to the northwest corner of the herein described tract at a non-tangent point in a curving boundary line (curve to the right) of the said 35.733 acre tract, same being a westerly line of said Lot 7, Block B, Gaines Ranch P.U.D. Section One;

THENCE, along said curve to the right having a radius of 697.75 feet, a central angle of 01°59'35", an arc distance 24.27 feet and a chord which bears S47°51'23"E, 24.27 feet to a point at the northeast corner of the herein described tract;

THENCE, departing from the said boundary line of Lot 7 and through the interior of the said 35.733 acre tract, S09°40'51"E, 301.43 feet to the POINT OF BEGINNING and containing 0.107 of an acre of land.

Prepared by Urban Design Group from field survey and record information.

URBAN DESIGN GROUP  
P.O. Box 26912  
Austin, Texas 78755  
(512) 346-2353  
C:\WP60\FILEDNTS\GAINES.FM



*John Noell*  
John Noell, R.P.L.S. #2433

Date: 19-6-95



SCALE 1" = 50'

CITY OF AUSTIN  
VOL. 12100, PG. 1864

S47°51'23"E  
R=697.75'  
Δ=01°59'35"  
A=24.27'  
C=24.27'

GAINES RANCH PUD SECTION ONE

LOT 7  
GAINES PARK  
LOOP  
BK. 95, PG. 23

N09°40'51"W 322.30'  
15' ELECTRIC EASEMENT  
S09°40'51"E 301.43'

70.00'  
Iron Rod  
Found

N73°30'36"E

15.22'

N60°29'28"E

129.67

CM  
FOUND  
P.O.B.

S73°30'36"W 15.11'

MO-PAC EXPRESSWAY SOUTH  
R.O.W. VARIES



Prepared By:  
URBAN DESIGN GROUP  
P.O. Box 28912  
Austin, Texas 78755  
(512) 348-2353

John Noell, R.P.L.S. No. 2433

Date:

9-6-95

9

CITY OF AUSTIN  
15' ELECTRIC EASEMENT

Urban Design Group

PO Box 88818, Austin, TX 78768 512-348-0888

Project No. 93-059

Date: September 1995

Scale: 1" = 50'

SHEET

1/1



## MEMORANDUM

**TO:** Parks and Recreation Board

**FROM:** Michael J. Heitz, AIA, Director  
Parks and Recreation Department

**DATE:** October 5, 1995

**SUBJECT:** South Austin Senior Activity Center  
Use Agreement for Manchaca Road Right-of-Way

As part of the site plan approval for South Austin Senior Activity Center, which is now nearing completion, it was necessary to reserve a 5' wide strip along part of the frontage of Manchaca Road as right-of-way for the future expansion of Manchaca Road. A copy of the site plan showing the affected area and the field note sketch and metes and bounds description are attached for your information.

Part of the existing property line frontage of Manchaca Road was set back the required 5' prior to acquisition by the Parks and Recreation Department. Also, the frontage of the property lines of the properties on either side of the South Austin Senior Activity Center have been set back the required 5'.

The existing right-of-way line is approximately 18' behind the existing curb line of Manchaca Road.

The operation of the Senior Activity Center, nor the external appearance of the grounds and the entry will be affected by this reservation of right-of-way. Any future road expansion will have only a minimal impact on this property after construction is completed.

I am satisfied that this alignment is the most feasible and prudent alternative for the future expansion of Manchaca Road and that all reasonable planning to minimize harm to the parkland has been carried out.

Parks and Recreation Board  
Use Agreement - South Austin Senior Activity Center  
October  
Page 2

**Recommendation**

I recommend the approval of the use agreement for an area of 0.015 acres (728 square feet) approximately 5' wide x 134' long at the South Austin Senior Activity Center as right-of-way for the future expansion of Manchaca Road, in accordance with the conditions of the site plan approval.

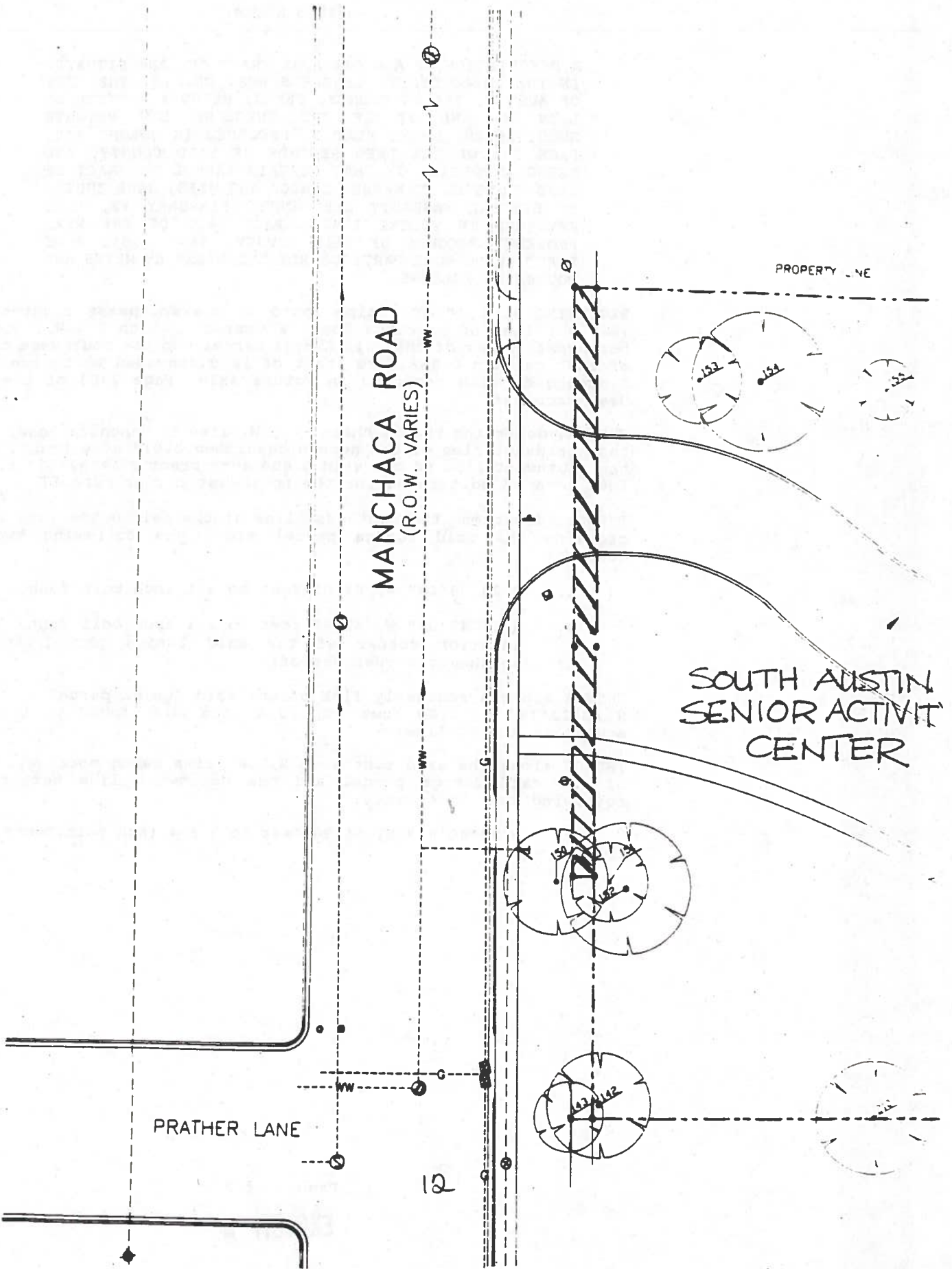
If I can provide you with any additional information please let me know.



Michael J. Heitz, AIA, Director  
Parks and Recreation Department

MJH:pm

Attachments



MANCHACA ROAD  
(R.O.W. VARIES)

PROPERTY LINE

SOUTH AUSTIN  
SENIOR ACTIVITY  
CENTER

PRATHER LANE

12

FIELD NOTES

A DESCRIPTION OF A 0.015 ACRE TRACT OF LAND SITUATED IN THE ISAAC DECKER LEAGUE SURVEY NO. 20, THE CITY OF AUSTIN, TRAVIS COUNTY, TEXAS, BEING A PORTION OF LOTS 29 AND 31 OF THE THEODORE LOW HEIGHTS SUBDIVISION, WHOSE PLAT IS RECORDED IN VOLUME 445, PAGE 581 OF THE DEED RECORDS OF SAID COUNTY, AND BEING A PORTION OF THAT CERTAIN PARCEL OR TRACT OF LAND CONVEYED TO MANUEL ZUNIGA AND WIFE, JANE ZUNIGA BY SPECIAL WARRANTY DEED DATED FEBRUARY 12, 1993 RECORDED IN VOLUME 11872, PAGE 1830 OF THE REAL PROPERTY RECORDS OF SAID COUNTY, SAID 0.015 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1" iron pipe found on the southeast right-of-way (R.O.W.) line of Manchaca Road, a variable width R.O.W., for the northwest corner of the said Zuniga parcel and the southwest corner of that certain 0.886 acre tract of land conveyed to Louise Doran Blumberg by deed recorded in Volume 4839, Page 2303 of the said Deed Records;

THENCE, departing the southeast R.O.W. line of Manchaca Road, along the northeast line of the herein described 0.015 acre tract, being the southwest line of the said 0.886 acre tract S 59°52'02" E, 5.05 feet to a 1" bolt found for the northeast corner hereof;

THENCE, departing the southwest line of the said 0.886 acre tract, crossing the said Zuniga parcel along the following two (2) courses:

1. S 29°38'44" W, 82.03 feet to a 1 inch bolt found, and
2. S 29°42'04" W, 51.97 feet to a 1 inch bolt found for an interior corner of the said Zuniga parcel and the southeast corner hereof;

THENCE along a southerly line of the said Zuniga parcel, N 60°22'39" W, 4.99 feet to a 3/4 inch bolt found on the said southeast R.O.W. line;

THENCE along the said southeast R.O.W. line being northwest lines of the said Zuniga parcel and the northwest line hereof, the following two (2) courses:

1. N 29°40'42" E, 51.90 feet to a 3/4 inch bolt found, and



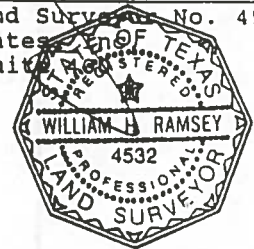
2. N 29°37'00" E, 82.16 feet to the POINT OF BEGINNING containing 0.015 acres of land more or less.

THE STATE OF TEXAS :  
COUNTY OF TRAVIS : KNOW ALL MEN BY THESE PRESENTS:

That I, William H. Ramsey, a Registered Professional Land Surveyor in the State of Texas, do hereby certify that the above description is true and correct to the best of my knowledge and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL AT Austin, Travis County, Texas this the 22<sup>nd</sup> day of July, 1994 A.D.

*William H. Ramsey*  
Registered Professional Land Surveyor No. 4532  
Lichtliter/Jameson & Associates  
811 Barton Springs Road, Suite 100  
Austin, Texas 78704-1164



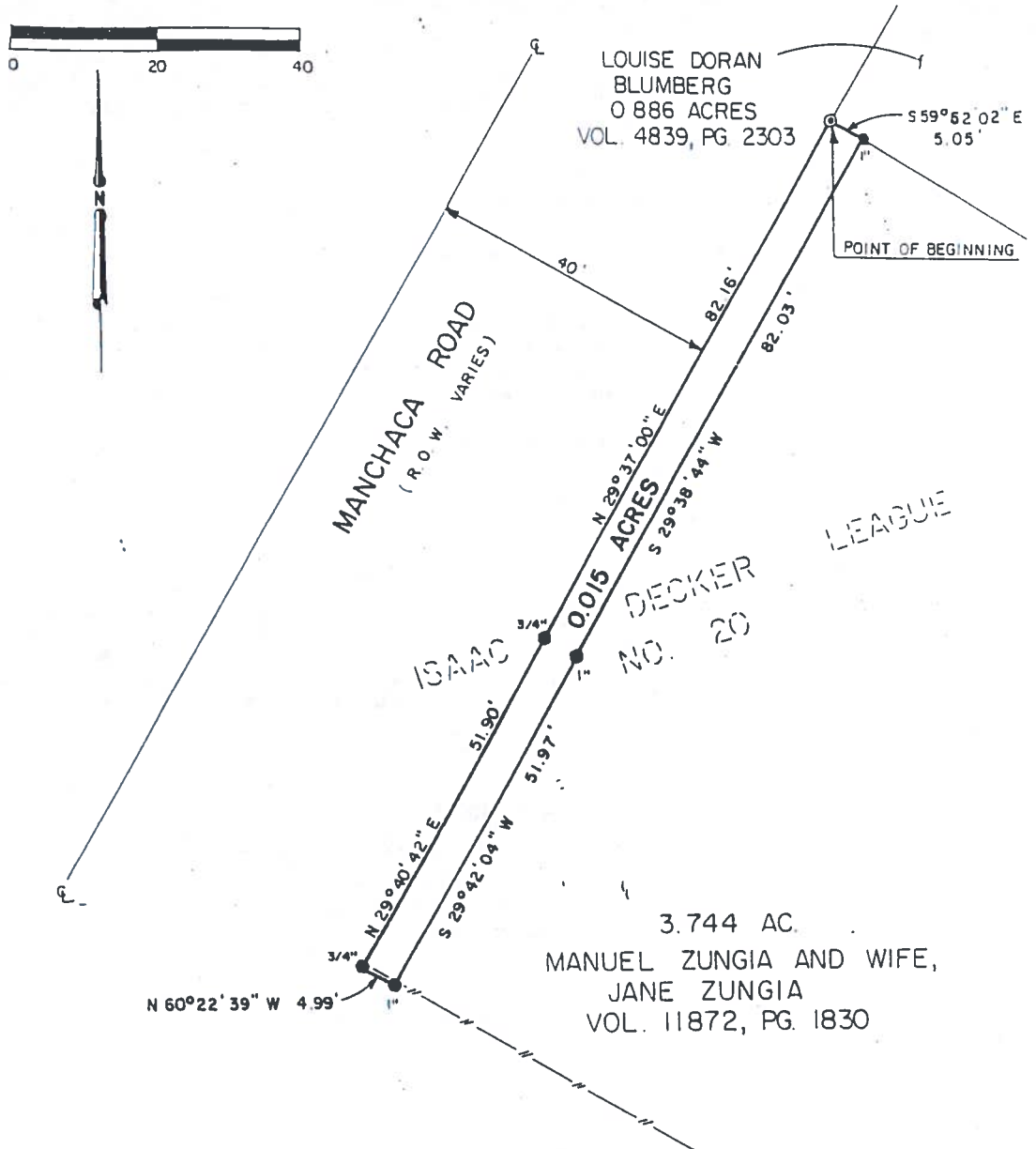
FIELD NOTES REVIEWED

By *W. H. Ramsey* Date 7/21/94

Engineering Support Section  
Department of Public Works  
and Transportation

# SKETCH TO ACCOMPANY FIELD NOTE

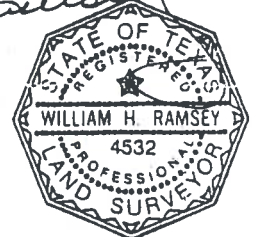
NO. 808 - 403 - 02



## LEGEND

- ① 1" IRON PIPE FOUND
- BOLT FOUND, SIZE AS INDICATED

*William H. Ramsey*  
7-22-94



15

DATE : JULY 20, 1994

JOB NO. : 2108080403 - 0030

**RUST LICHLITER/JAMESON**

Environment & Infrastructure  
Consulting Engineers, Scientists and Planners  
621 Barton Springs Road, Suite 400, Austin, Texas 78704-2164

To: *Jody Hamilton*  
 From: 472-2174

From: *Randy Stone*  
 Total Pages: 1

# FRIENDS OF THE SUMMER MUSICAL

Austin Parks Board  
 c/o Mr. Phil Friday  
 200 S. Lamar  
 Austin, Texas 78704

September 29, 1995

Dear Mr. Friday:

Friends of the Summer Musical (FOSM) is requesting the dedication of a plot of land at Walter E. Long park for the creation of a multi-use facility shared between several arts organizations and the City of Austin. The proposal requires a resolution from the Parks Board granting land for the facility so that architects and funding sources may be identified. Below are specifics about the proposal.

**Proposal:** Develop a 100,000 square foot warehouse facility with parking for 300 vehicles. The facility would include minimally 14 foot ceilings, double wide garage doors, central air and heat and a loading dock. The facility would be used by several organizations with multiple purposes. Below is a possible breakdown of space within the facility. Please note the organizations currently discussing the use of a joint facility.

5,000 sq. ft.	set construction space	5,000 sq. ft.	set painting space
5,000 sq. ft.	set assembly space	2,000 sq. ft.	costume construction space
10,000 sq. ft.	FOSM set storage space	10,000 sq. ft.	Austin Lyric Opera storage space
10,000 sq. ft.	Ballet Austin storage space	10,000 sq. ft.	City of Austin/Yulefest storage space
10,000 sq. ft.	AquaFest storage space	10,000 sq. ft.	AISD storage space
3,000 sq. ft.	costume storage space	3,000 sq. ft.	office space
10,000 sq. ft.	rehearsal space	5,000 sq. ft.	ACOT space
		100,000 sq. ft.	

The facility would have 24 hour access and be staffed by the organizations occupying the space. FOSM is proposing acting as the manager of the facility. The facility would be built using grants and various private funding sources. In order for the grants to be solicited a specific proposal including a plot of land is required.

**Plot Details:** Initial discussion with PARD staff indicate two (2) possible areas appropriate for this warehouse structure. One area is the section of Walter E. Long park near the northwest corner of the property. This location is near in proximity to existing City facilities used by the Power and Light Department as their distribution center. The plot would be accessible from Decker Lane or FM 3177 and be approximately 3 acres of land total. The second area is the section of the park near the southwest corner of the property. This location is near in proximity to existing PARD structures and accessible from Loyola Drive.

We have spoken with various representatives from the Austin Parks and Recreation Department about this proposal. We would enjoy the opportunity to work with the Austin Parks Board to discuss this proposal, the location of the facility and the issues surrounding its completion. Should you require additional information please contact me during office hours at (512) 305-8603, by digital pager at (512) 205-2569 or after hours at (512) 451-0606. Thank you for your thoughtful consideration of the proposal.

Sincerely,

*Randy Stone*

Randall J. Stone  
 President, Friends of the Summer Musical

cc: Board of Directors, Friends of the Summer Musical

P. O. Box 180222 • Austin, Texas 78718-0222 • 512-479-9491



## MEMORANDUM

**TO:** Parks and Recreation Board

**FROM:** Michael J. Heitz, AIA, Director  
Parks and Recreation Department

**DATE:** October 6, 1995

**SUBJECT:** Proposed Dinosaur Garden

The Austin Area Garden Council has approached the Parks and Recreation Department with a proposal to provide improvements to the Dinosaur Track area of the Zilker Botanical Garden. The Dinosaur tracks are being degraded by exposure to weather and severe temperature changes. The improvements are intended to protect the tracks while still giving the public an educational experience. The Garden Council will be present to present the proposal. The schematic proposal for the Dinosaur Garden includes:

- \* Protective covering of tracks
- \* Dinosaur track exhibits, as well as cast exhibits
- \* Cretaceous period planting exhibits
- \* Shade shelter, archaeological tent
- \* Irrigation system
- \* Water feature
- \* Water fountain
- \* Directional, entry, and interpretive signs
- \* Trails

In this proposal, the Garden Council will be financially responsible for the design and construction of the improvements, while Zilker Botanical Garden staff will provide labor for covering the tracks. A schematic design has been completed which the Garden Council will use as a fund raising tool. The estimated cost of the project is \$150,000.

The Department is in favor of the proposal and believes that it presents a good way to protect the site and allow public access at the same time.

Parks and Recreation Board  
Proposed Dinosaur Garden  
October  
Page 2

**Recommendation**

I recommend approval of the proposed Dinosaur Garden.

If I can provide you with any additional information please contact me.

*for, [Signature]*  
Michael J. Heitz, AIA, Director  
Parks and Recreation Department

MJH:SC:drp

# DRAFT

## PARKS AND RECREATION BOARD ANNUAL REPORT 1994-95

### 1. OFFICIAL NAME OF THE COMMISSION

Austin Parks and Recreation Board

### 2. OBJECTIVES AND FUNCTIONS

To advise the Austin City Council and City Manager on matters pertaining to the acquisition, development, sound management, maintenance and use of parks, recreational facilities and leisure services owned or controlled by the City of Austin.

### 3. AUTHORITY

Created February 8, 1934, City Code, Volume a, Chapter 24, Article II, Section 24-3; amended March 15, 1951, Ordinance No. 590604-F; amended further by Ordinance No. 771013-0, Ordinance No. 780223-F, and Ordinance No. 780223-G.

### 4. NAMES, ADDRESSES, OCCUPATIONS AND ETHNICITY OF THE CURRENT MEMBERS OF THE COMMISSION

<u>Names and Address</u>	<u>Ethnicity and Sex</u>
a. Mary K. Isaacs 4816 Canyonbend Circle (35) Business: Educator	WF
b. Hermelinda Zamarripa Caswell Ave. (03) Business: Emp. Clerk	HF
c. Ron Cartlidge, Vice Chair 1802 Woodland Avenue (41) Business: Mendez Middle School	WM
d. Phil Friday, Chair 1207 W. 10th. Street (03) Business: Attorney	WM
e. Erma Linda Cruz-Torres, Secretary/ Parliamentarian 2714-B Parker Ln. (41) Business: San Juan Child Development Center	HF
f. Ricardo Rocky Medrano 1408 Vargas Rd. (41) Business: Constable	HM
g. Marianne Scott Dwight 2108 Glendale Place (04)	WF



Business: Associate Attorney

h. Rosemary L. Castleberry WF  
2719 Windsor Rd. (03)  
Business: Self-employed

Members Emeritus:

Mrs. Roberta Crenshaw WF  
2515 El Greco Cove (03)

Mrs. Ruth D. Isley WF  
(no Austin address)

Mrs. Margaret Scarbrough WF  
Scarbrough Bldg. (03)

Mrs. Louise Nivison WF  
3600 Greystone #511 (31)

5. REPORTS AND RECOMMENDATIONS PRESENTED TO THE CITY COUNCIL FROM OCTOBER 1994 THROUGH SEPTEMBER 1995

October 1994

The Board recommended to Council that the City should provide additional youth athletics fields in all sports where there is unserved need, including girls' fast-pitch softball and the Parks and Recreation Department should be given time to explore all options to serve the needs of girls' fast-pitch softball, including options already proposed; use of Bergstrom softball fields on a temporary or permanent basis; and fast-tracking Montopolis Sports Complex.

The Board and staff concurred to recommend to Council approval that on a temporary basis until a permanent location could be found, the girls' fast-pitch program could continue to use Williams Field and have access to all currently unscheduled time on one or both Butler Fields on a reduced rental basis provided funds for the rentals do not come from existing Parks and Recreation budgets. The Board also requested the Council to look at the Bergstrom fields as permanent locations to reduce overcrowding of other softball facilities.

November 1994

The Board concurred with staff to recommend to Council approval that in regards to the Austin Transportation Plan the Department would address recommendations as they impact park and recreation issues.

The Board recommended to Council the Department continue the ban on jet skis during certain holiday periods on Lake Austin, that is Memorial Day, Labor Day, and July Fourth.

December 1994

The Board concurred with staff to recommend to Council approval of the Department recommendation in regards to the additional funding for Parque Zaragoza Recreation Center.

#### January 1995

The Board concurred with staff to recommend to Council approval of making changes in ordinances regulating aquatics.

The Board recommended to Council to award the contract to Mr. Howard Barnett of the Zilker Canoe Rental.

#### February 1995

The Board recommended to Council approval of the proposed Public Tree Care Ordinance and related revision of the Land Development Code.

The Board concurred with staff to recommend to Council approval to codify the enforcement powers of Park Police.

The Board concurred with staff to recommend to Council approval regarding improved equipment, staffing, and salary ranges for Park Police with strong emphasis on equal salary ranges first, improved equipment second, and staffing third.

The Board concurred with staff to recommend to Council approval of a 0.16 acre sanitary sewer Use Agreement at Walnut Creek Metropolitan Park.

The Board concurred with staff to recommend to Council approval on the proposed amendment to the agreement with Aqua Festival for 1995 event.

The Board recommended to Council that in the event the Parks and Recreation Department is asked to manage the Central City Entertainment Center, it should receive full additional funding for operation, maintenance, and debt services that its responsibility should not impact its existing operations.

The Board recommended to Council that regarding the Barton Creek Community Agreement, they would only be concerned with the parkland aspects of the agreement.

The Board recommended to Council approval of Alternate Route #2 regarding the reconstruction of Holly Street Plant transmission lines, with the Electric Department looking into the feasibility of shifting the route off of Haskell St. as proposed. If Council chose to use Alternative Route #1, the Board would want to have every bit of the proposed mitigation done and possibly even more.

The Board concurred with staff to recommend to Council approval of the increase in fees for the Zilker Eagle and the extension of the concession contract as recommended by staff.

The Board concurred with staff to recommend to Council approval of the proposed Interlocal Agreement with Travis County and Texas Forest Service.

#### April 1995

The Board recommended to Council to exclude sanctioned, organized adult league play on parkland (games or practice) from the alcohol ban in the proposed area (Area 3) and the other two already approved areas.

The Board recommended to Council and the Planning Commission the following 1996 City of Austin Capital Improvement Program (CIP) recommendations:

- support the Parks and Recreation Department's proposed 1995-96 Capital Improvement Plan which includes the sale of \$19,213,000 in authorized but unissued bonds for seven projects meeting contractual commitments and expansion needs, and the appropriation of \$591,000 in CIP Interest to replace nine aging playscapes.

- support the Parks and Recreation Department's proposed new projects requiring voter approval in the 1995 Bond Election. The Parks Board also recommends the addition of the following projects:

Colorado River Park Development (\$5,500,000) - construct park improvements to serve southeast Austin neighborhoods, including infrastructure and roads serving the park.

Trails and Greenways (\$20,000,000) - develop a system of regional trails, as recommended by the Austin Trails Council. This proposal is intended to supplement the proposed PARD Greenbelt Acquisition and Development project requiring \$5,000,000.

Dittmar Recreation Center Expansion (\$2,000,000) - enlarge the small South Austin recreation center at Dittmar Park, which is unable to serve the growing need for services.

Montopolis Recreation Center Expansion (\$2,000,000) - add capacity to an older, crowded recreation center serving the youth of Montopolis.

Southland Oaks Neighborhood Park (\$150,000) - Phase I development of new City park in far south Austin.

Town Lake Navigation Barrier Removal (\$500,000) - remove sandbars and obstructions, which limit recreational activities and create navigational hazards on Town Lake.

The Board concurred with staff to recommend to Council approval of a 0.268 acre permanent use agreement and an 0.262 acre temporary use agreement in the Walnut Creek/Colorado River Greenbelt.

The Board recommended to Council not to convert the softball fields in the Havins Complex in Walnut Creek Park to baseball fields. The Board strongly recommends the pursuit of additional softball and baseball fields for the citizens of Austin.

#### May 1995

The Board recommended the following recommendations to Council regarding the BCCP Shared Vision and revised BCCP "Shared Vision" Community Conservation Plan Working Group's motions:

Recommendations Regarding the Report of  
the Community Conservation Plan Working Group (BCCP)

On May 9, 1995, The Parks and Recreation Board was asked to make recommendations regarding various Motions approved by the Community Conservation Plan Working Group in April 4, 1995, pertaining to the Balcones Canyonlands Conservation Plan (BCCP).

The Parks Board makes the following recommendations:

MOTION #2: "Encourage mitigation measures that will contribute to the completion of the already-defined preserve system."

The Parks Board supports this Motion. The lands of the preserve system should be as contiguous as possible, and should not be fragmented.

MOTION #11: "...other governmental entities... (should) carry out the responsibilities of a managing partner in specific preserve property... (and adhere to) minimum management responsibilities were the Golden-cheeked Warbler..."

The Parks Board believes that, although it is appropriate that the City of Austin should pay management costs associated with public use (MOTION #10), the City should not have to pay for habitat management out of its General Fund. Austin taxpayers have already contributed \$22,000,000.00 plus interest toward preserve acquisition, portions of which are reserved exclusively for habitat. Species preservation costs should be paid out of participation fees voluntarily paid by developers who might expect to benefit directly from participation.

OTHER MOTIONS: The Parks Board takes no position the remaining Motions.

The Board concurred with staff to recommend to Council approval of Use Agreements for detention pond, inundation, sanitary sewer, and temporary access in Bartholomew Park.

June 1995

The Board concurred with staff to recommend to Council approval of Use Agreement for permanent sanitary sewer in Jimmy Clay Golf Course.

The Board concurred with staff to recommend to Council approval of the proposed Special Events Policy with specific recommendations made by the Board.

The Board concurred with staff to recommend to Council approval of Use Agreements for fiber optic cable according to the Greater Austin Area Telecommunications Network (GAATN).

July 1995

The Board recommended to Council approval of the proposed Encampment Ordinance.

### August 1995

The Board recommended to Council that the policy be changed on block 11 at the Austin Memorial Cemetery so as to permit upright or flat stones, but that the property owners on block 11 be notified of this recommendation before the matter is taken up by Council.

The Board concurred with staff to recommend to Council approval in the renaming of Austin Nature Center to Austin Nature and Science Center.

The Board concurred with staff to recommend to Council approval of .566 ac. permanent drainage use agreement for water quality pond in Gillis Park.

The Board recommended to Council to approve the City Manager's proposed 1995-96 Parks and Recreation Department (PARC) budget. The Board calls on City Council to recognize the urgent need for additional funding for PARC to counteract the deterioration caused by deferred maintenance and to move Park Police closer to parity in funding with the Austin Police Department. Furthermore, the Board further strongly recommends that Pioneer Farms funding be reinstated with monies outside the PARC budget.

The Board concurred with staff to recommend to Council approval of a use agreement for a 12" wastewater main through Dick Nichols Park.

The Board recommended to Council approval of the proposed Austin Bicycle Plan.

### September 1995

The Board endorsed the Public Works recommendation regarding proposed changes for better traffic control on Barton Springs Road through Zilker Park and approved recommending it to Council.

The Board recommended to Council the "Swede Hill Park" be maintained as a park.

### Resolutions

Adopted three (3) resolutions. (See Attachments)

#### 6. NUMBERS OF MEETINGS HELD

21

#### 7. ATTENDANCE

(see attached sheets)

#### 8. NUMBER OF PUBLIC HEARINGS HELD

Four (4) Public Hearings were held by the Board and they took public comment at numerous other occasions.



9. NAVIGATION

The Parks and Recreation Board acted on 27 navigation items.

10. EXPENSE

\$ ? Total (Back up will be presented at the regular meeting)

This includes \$ 104.86 for postage; \$ 29.78 for office supplies;  
\$ 670.53 for photocopying; and \$ for staff.

11. CITY PERSONNEL WHO REGULARLY ASSIST THE COMMISSION

- a. Michael J. Heitz, Director, Parks and Recreation
- b. Jesus M. Olivares, Deputy Director, Parks and Recreation
- c. Jody Hamilton, Community Services Manager, Parks and Recreation
- d. Heather Griffith-Peterson, Division Manager, Management Services
- e. Tana Goodwill, Concessions Contract Manager, Management Services
- f. Ray Lopez, Division Manager, Programs
- g. Stuart Strong, Principal Planner, Planning and Design
- h. Peter Marsh, Engineering Associate II, Planning and Design
- i. Sandra Chipley, Park Development Coordinator, Planning and Design
- j. Donna Bohls, Administrative Assistant III, Planning and Design
- k. Dolores R. Posada, Administrative Assistant I

12. FUNCTIONS OF THE BOARD WHICH ARE DUPLICATED BY ANY OTHER COMMISSION

There are no other boards that duplicate the functions of the Parks and Recreation Board.

13. RECOMMENDATIONS

The Parks and Recreation Board very strongly recommends that the Board be continued as we feel it is a very vital liaison between the community and the City Council in matters involving parks and recreation services for the citizens of Austin.



**1994-95 PARKS AND RECREATION BOARD GOALS  
BY COMMITTEE**

**Concessions Committee**

1. Review Concessions Ordinance and Policy, and recommend changes to City Council if necessary.

**ad hoc Concessions Committee Membership**

Doug Johnston

**Land and Facilities Committee**

1. Advocate significant increase in funding for maintenance in 1995-96 Budget.
2. Advocate fast-track completion of Colorado River Park.
3. Advocate increase in number of youth athletic fields for all sports in which there is unmet community needs.
4. Advocate increase in number of soccer fields to meet community needs.
5. Advocate continued PARD management of BCCP lands, and maximization of public access to BCCP lands, consistent with environmental requirements.
6. Continue to review in phases all parks projects of significant public interest, including concept, schematic and design development phases, if necessary.
7. Continue to follow status of all facilities and land acquisition projects approved by voters in 1992 bond election.
8. Advocate development of Zilker Loop Trail.
9. Promote connection among trails and greenbelts.

**Land and Facilities Committee Membership  
1994-95**

Doug Johnston, Chair  
Marianne Dwight  
Mary K. Isaacs

### Navigation Committee

1. Monitor the number of water craft on Town Lake (third year) to have information for planning and safety.
2. Continue working for the removal of safety hazards in Town Lake, Lake Austin and Lake Walter E. Long (on-going).
3. Work to remove problems of congestion, both parking and boat traffic at Walsh Boat Landing ramp on Lake Austin (continuation).
4. Act on and approve/disapprove all applications for construction and/or repair of boat docks and retaining walls that may come before the committee.
5. Work to improve trash removal from Town Lake and Lake Austin.

Navigation Committee Membership  
1994-95

Ron Cartlidge, Chair  
Phil Friday

### Program Subcommittee

1. The Programs Subcommittee will become more involved and support:
  - \* City Council's number one priority, youth, families and neighborhood vitality.
  - \* Parks and Recreation Department budget issues.
  - \* Volunteer at special events.
  - \* Work more closely with PARD Advisory Boards and Support Groups.
2. The Programs Subcommittee will assist the Parks and Recreation Department in creating a mechanism for a formal reporting structure that will:
  - \* Create/standardize guidelines for the operation of all advisory boards and support groups.
  - \* Establish a reporting structure outlining working relationships with representatives of all advisory boards.
  - \* Establish a formal organization chart outlining the Parks and Recreation reporting structure.

### Programs Committee Membership 1994-95

Erma Linda Cruz-Torres, Chair  
Rosemary Castleberry  
Rocky Medrano

## *Proposed Budget Highlights*

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- ✓ Funded the South Austin Senior Activity Center, Dove Springs and Parque Zaragoza Recreation Centers and the Central City Entertainment Center.
- ✓ Positions for internal controls/concession contract compliance, the Learn-to-Swim program and park maintenance.
- ✓ Full year funding for graffiti removal and maintenance of newly discovered graffiti.

## *Proposed Budget Highlights*

---

- ✓ Provides increase leagues through the Softball Enterprise Fund.
- ✓ Provides additional programs through the Recreation Enterprise Fund for Cultural, Visual and performing arts and at recreation centers.
- ✓ Provides additional programs through the Recreation Enterprise Fund for Cultural, Visual and performing arts and at recreation centers.



## *Proposed Budget Highlights*

---

- ✓ Increases Adult admission fees at municipal pools by 25 cents from \$1.75 to \$2.00.
- ✓ Increases Adult admission fees at Barton springs Pool by 50 cents, from \$2.00 to \$2.50 during the week and from \$2.25 to \$2.75 on weekends.
- ✓ Increases green fees by 50 cents per round for adults and 25 per round for seniors and juniors and annual cards at all courses except Roy Kizer.



## *Proposed Budget Highlights*

---

- ✓ Adds a position to provide support for the National Endowment for the Arts grant and charges these expenses to the Cultural Arts Contracts Fund. The source of revenue for this fund is the Hotel / Motel Bed Tax.
- ✓ Eliminates General Fund maintenance support of \$60,000 for

the Zachary Scott Hotel

## **Council additions to budget:**

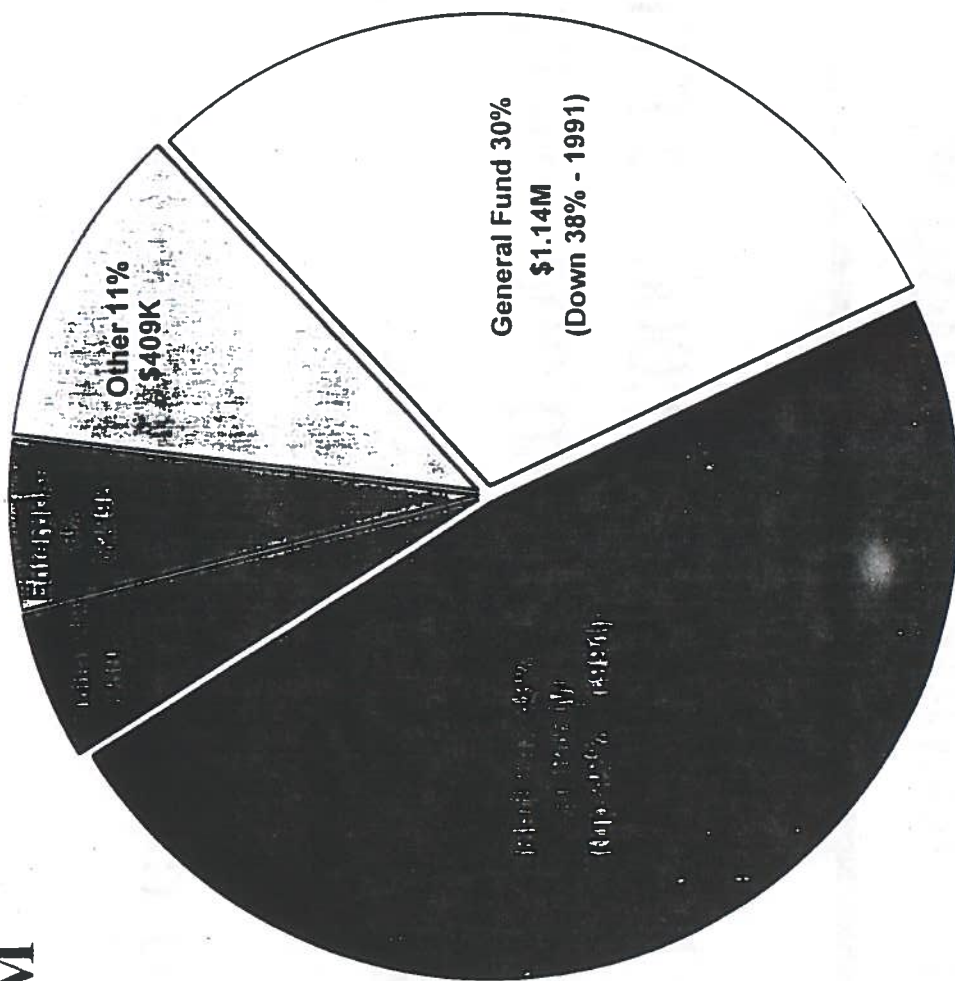
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<input checked="" type="checkbox"/> Pioneer Farm	\$100,000	2 FTEs
<input checked="" type="checkbox"/> Park Police	\$130,000	4FTEs
<input checked="" type="checkbox"/> Forestry	\$40,000	
<input checked="" type="checkbox"/> CLIP		
Bartholomew Park	\$75,000	

# Cultural Affairs 1995 Actual Budgets

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Total \$3.8M



# **Heritage & Conservation**

- 1995 Accomplishments
  - To Natural Resources Division
    - General Fund Down \$790,000
    - Transfer 15 FTEs



# Cultural Contracts

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## ■ 1995 Accomplishments

- Successfully completed Cultural Contracts Processing with all new personnel
- Developed reporting requirements, policy & procedures
- Revised Cultural Services Agreement with Legal

## ■ 1996 Objectives

- Hire new position to work with minority and emerging artists
- Implement NEA funded Technical Assistance Program
- Reorganize office

# ART-IN-PUBLIC PLACES

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## ■ 1995 Accomplishments

- Completed and installed 21 art works including the Zilker Gate
- Completed identification of 173 works for national Save Outdoor Sculpture program
- Selected art for the Convention Center and the Austin-Bergstrom International Airport.

## ■ 1996 Objectives

- Install Convention Center art work
- Work with Central City Entertainment Center community art project



# FUNDING

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## ■ 1995 Accomplishments

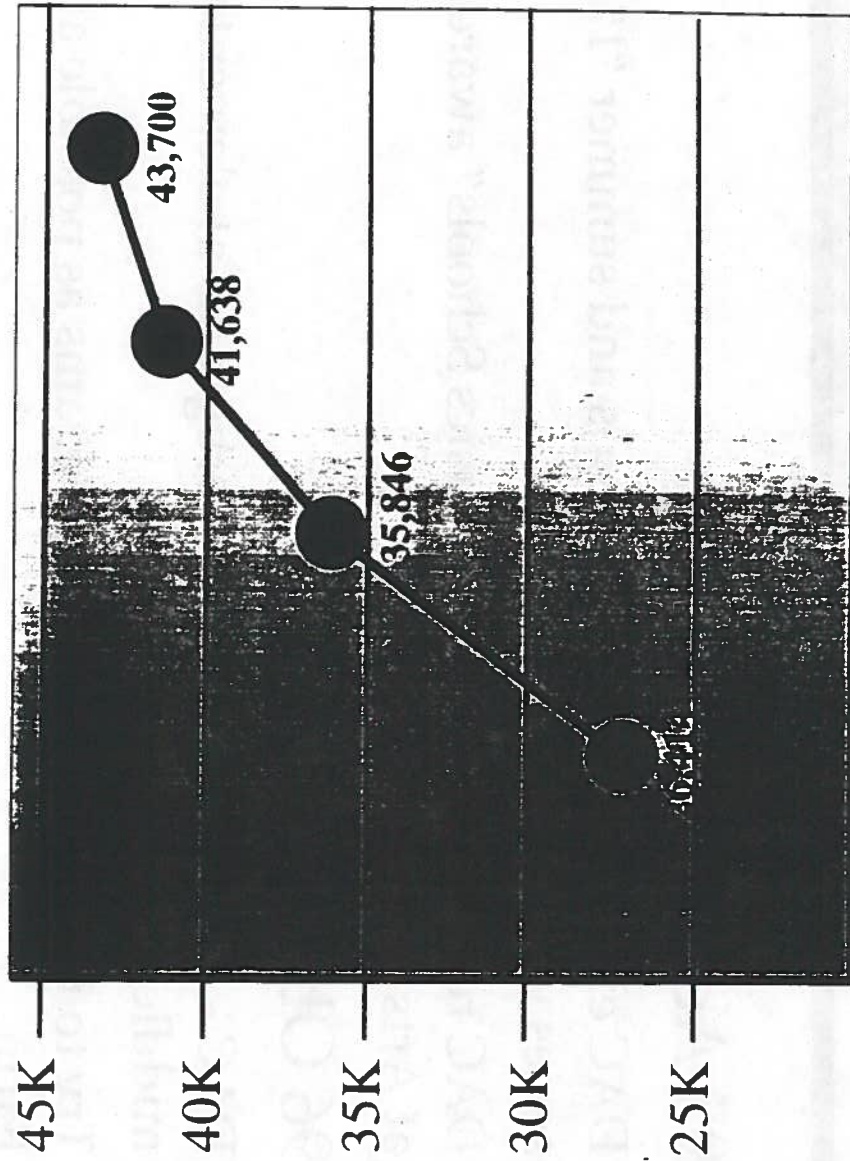
- Applied for and received a \$75,000 grant from the NEA Locals Program

## ■ 1996 Objectives

- Promote \$1 per person fee for Yule Fest = \$100K

# Cultural Affairs

## Dougherty Arts Center Enrollment



92/93    93/94    94/95    95/96

# PROGRAMMING

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## ■ 1995 Accomplishments

- DAC expanded summer camps and summer "Playfest" series with ACOT
- DAC received TCA "Arts Basics Schools" award for Youth at Arts

## ■ 1996 Objectives

- DAC - expand after school programs at elementary and middle schools
- Try to maintain as many programs as possible at Pioneer Farm.

# YULE FEST

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## ■ 1995 Accomplishments

- Repaired damaged Yule Fest Displays, added concessions, improved organizational structure, and increased attendance from 140K to 151K

## ■ 1996 Objectives

- Enhance exhibits through KHFI sponsorship program and entry fee
- Implement concept of timed tickets on vehicle nights



# ADMINISTRATION

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## ■ 1995 Accomplishments

- Completed Staff review and distributed Advisory Boards/Associations Policy & Bylaws to all support groups in the Department
- Drafted Cultural Facilities Policy and conducted several public hearings.
- Published a Division newsletter

## ■ 1996 Objectives

- Complete public hearings and approve Advisory Board Policy.
- Define Council priorities for Cultural Facilities Policy and revise draft
- Publish 3 Division newsletters

# FACILITIES

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## ■ 1995 Accomplishments

- Arranged temporary stage for Zilker Hillside Theater during construction project.
- Assisted the Convention Center with the Palmer Auditorium refit study.
- Conducted budget research on the proposed downtown art museum

## ■ 1996 Objectives

- Assist the Convention Center with the Palmer Auditorium refit study
- Keep informed on the development of Live Oak with the State Theater
- Explore recommendations from the MACC site renovation study



# PARTNERSHIPS

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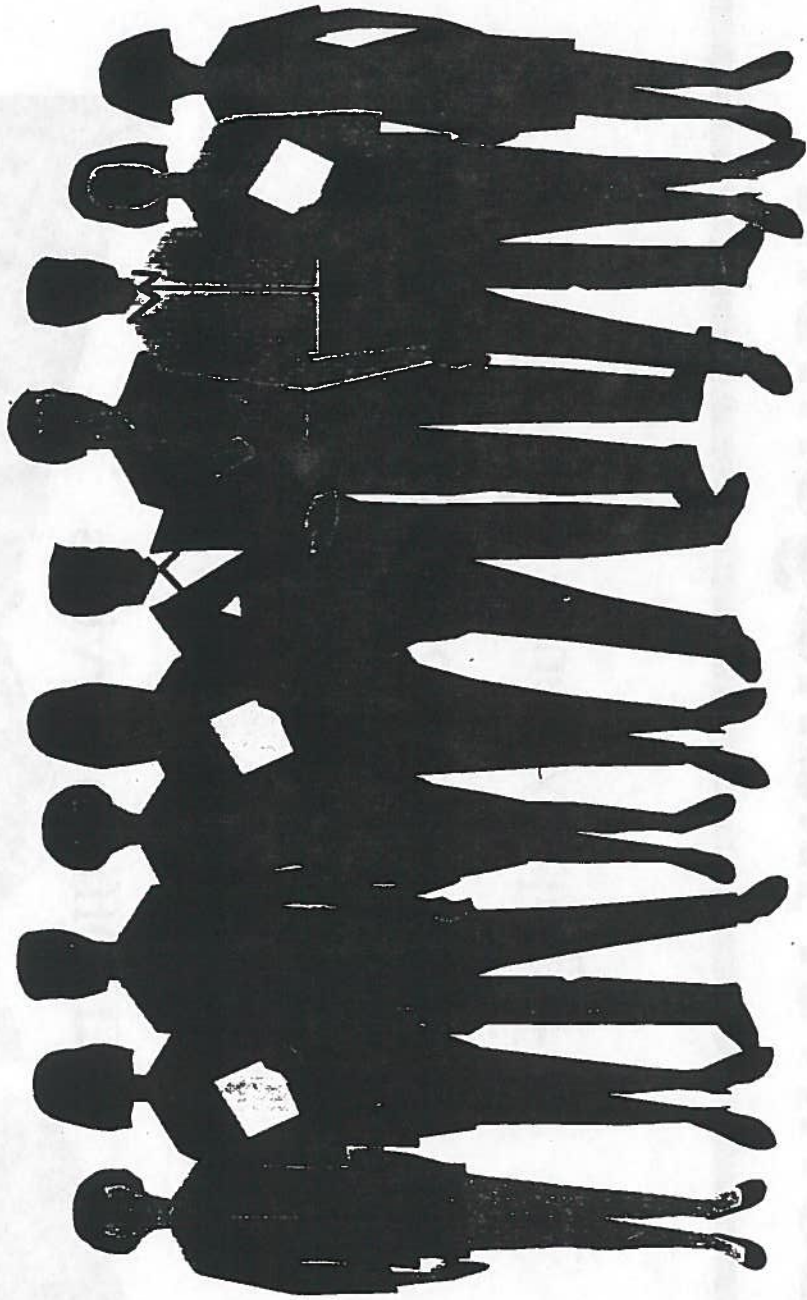
## ■ 1995 Accomplishments

- National Endowment of Arts, U.S. Urban Arts Federation, Texas Commission of the Arts, Texas Alliance for Education and the Arts, Texas Urban Arts Partnership, Austin Community Foundation, National Assembly of Local Arts Agencies, Convention Center, Austin Visitors and Convention Bureau, Austin Area Garden Council (AIPP), Save Outdoor Sculpture, Austin Aviation Department

## ■ 1996 Objectives

- As above plus Clear Channel Radio, Inc.

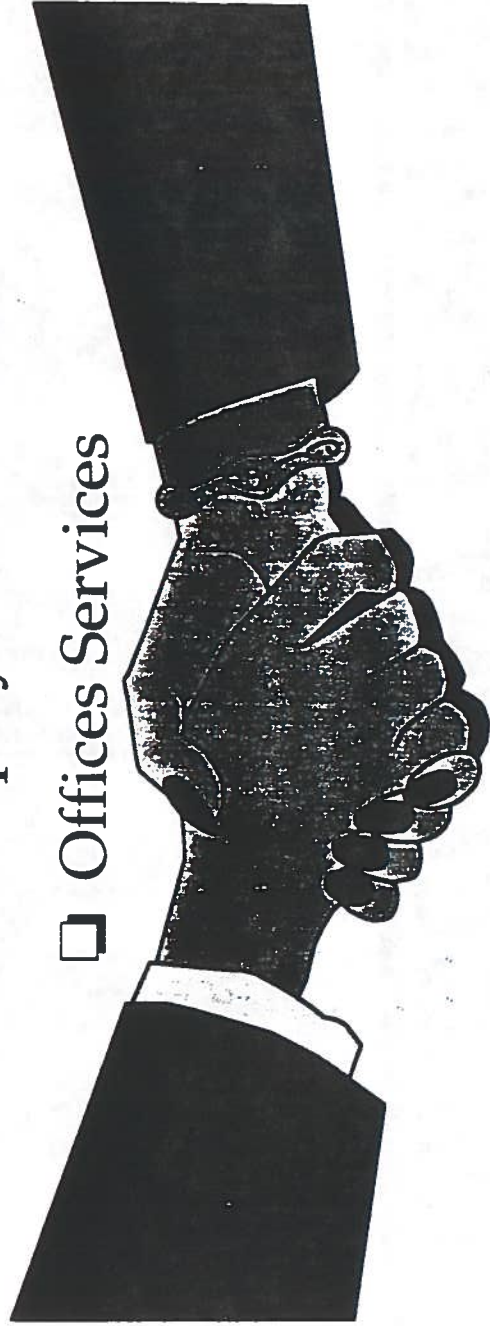
# **MANAGEMENT SERVICES**



# Personnel Management

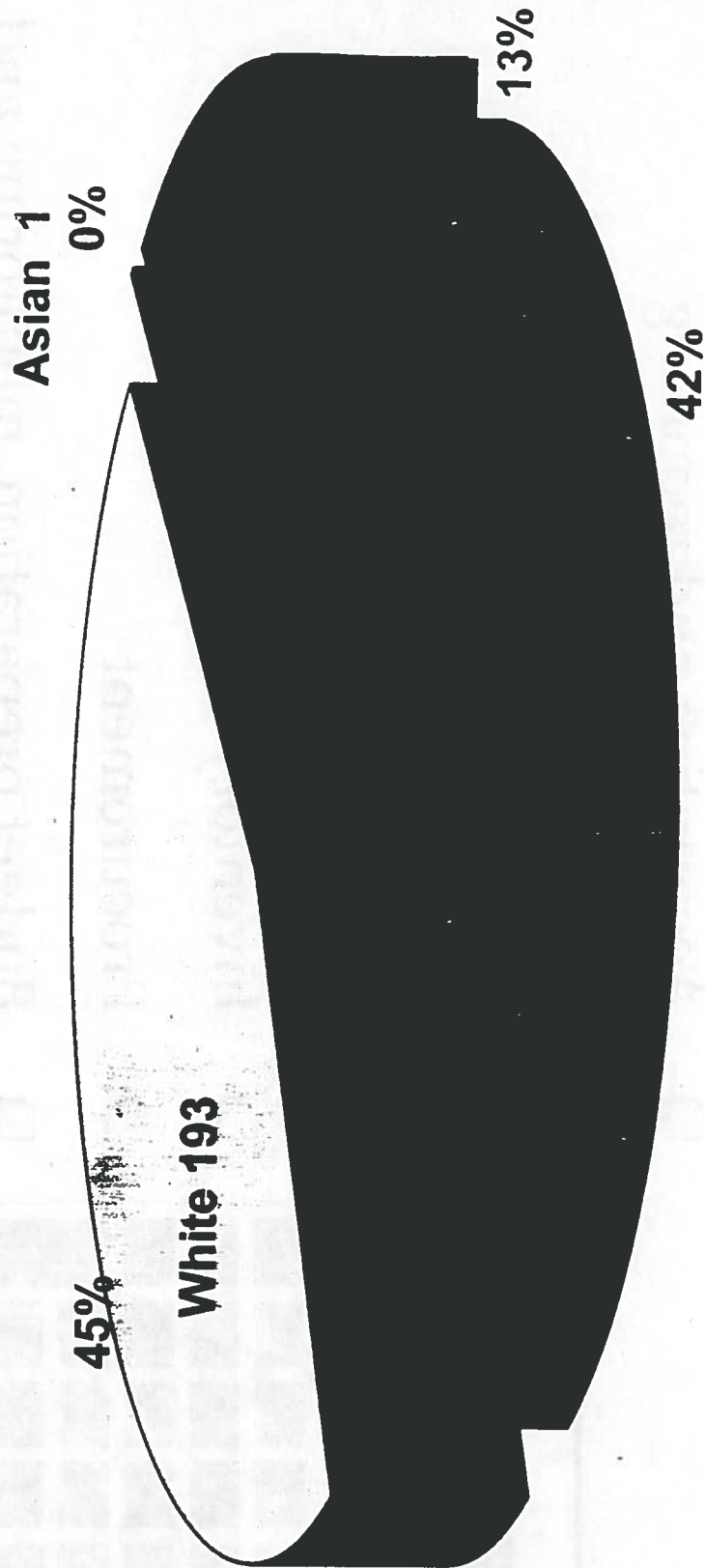
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- ☐ Employment
- ☐ Workers Compensation
- ☐ Payroll
- ☐ Employee Relations
- ☐ Offices Services





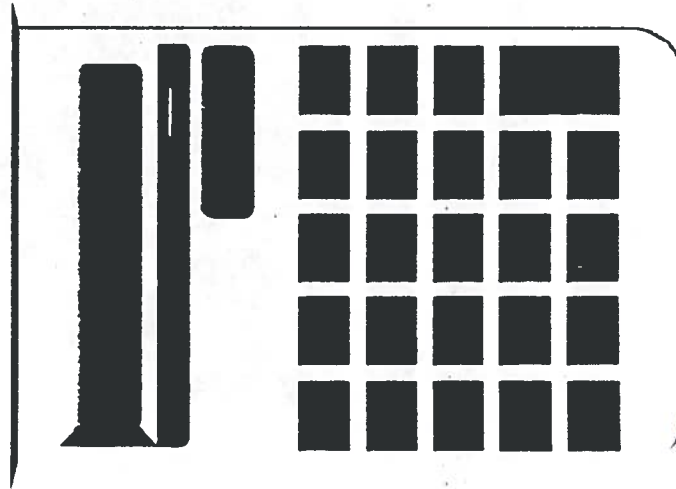
# Employees by Race



# Financial Management

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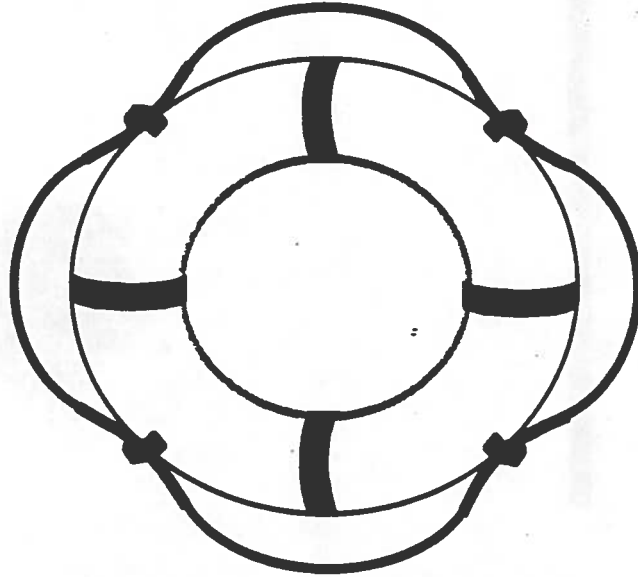
- ☐ Accounting and reporting
- ☐ Accounts payable
- ☐ Cash Handling
- ☐ Cash Management
- ☐ Inventory Control
- ☐ Procurement
- ☐ Budget preparation, monitoring and reporting



# Concession Management

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- ☐ Contact monitoring
- ☐ Contract Compliance
- ☐ Annual Town Lake Report
- ☐ Enforces Council Concession Policy
- ☐ Temporary Concession Permits





# 1994-95 Accomplishments

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- ☐ Improved hiring policy.
- ☐ New purchasing and materials control policy.
- ☐ Internal Audit Recommendations.
- ☐ Computerized payroll system.
- ☐ Commercial Drivers License policy.

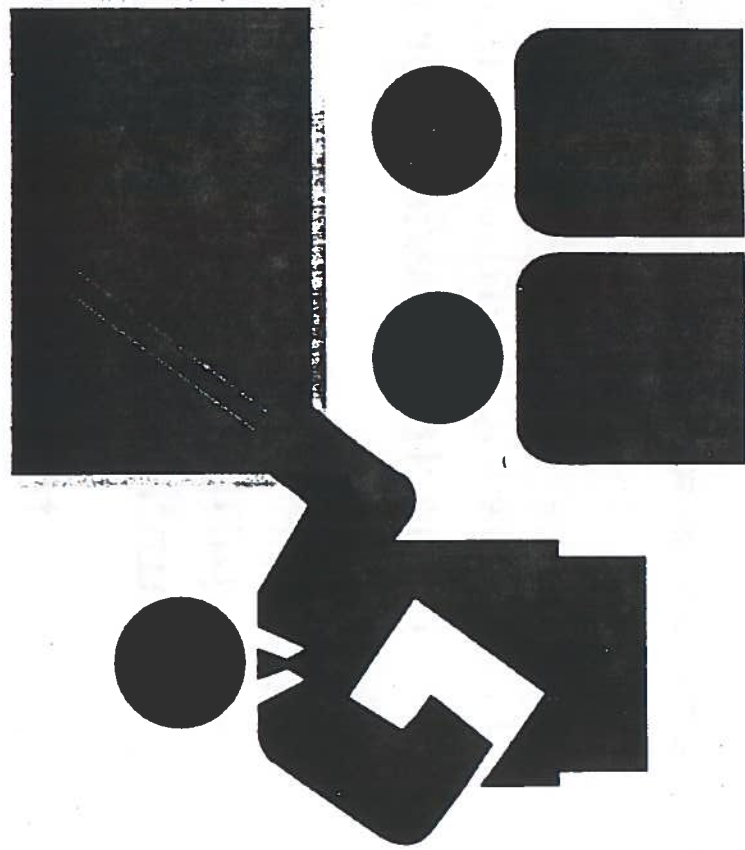
# 1995-96 Goals

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- ☐ Development of an integrated department wide performance system.
- ☐ Complete implementation of purchasing policy.
- ☐ Contract Audits.
- ☐ Implement new minority owned and women owned business enterprise procurement program.

# Organization Development

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## **PARKS AND RECREATION DEPARTMENT QUALITY TRANSFORMATION**

- I. Training of Management Team and facilitators - October, 1992.
- II. Implementation Plan completed by special team - printed and distributed to all supervisors Fall 1994.
- III. HOSHIN Planning training (Feb. 1994) and HOSHIN Plan completed October 1994
- IV. Quality Coordinator position established Feb. 1993.
- V. Training Team established (10) -- Cascading of training began March 1993.
- VI. Training of front-line staff begun 1994-95 fiscal year.
- VII. Changes in the way we do business.

Encouraged the formation of teams

Strive to ID Customer needs and requirements

Review key processes for continuous improvement

Provided more leadership opportunities for staff

Planning instead of doing is now emphasized - PARD is full of doers

PARD is very diverse in its composition and in its services -- TQM helps give processes to use and a base to work together

We now document our work better --e.g.Recreation Centers and audit reports -- with greater focus on the customer

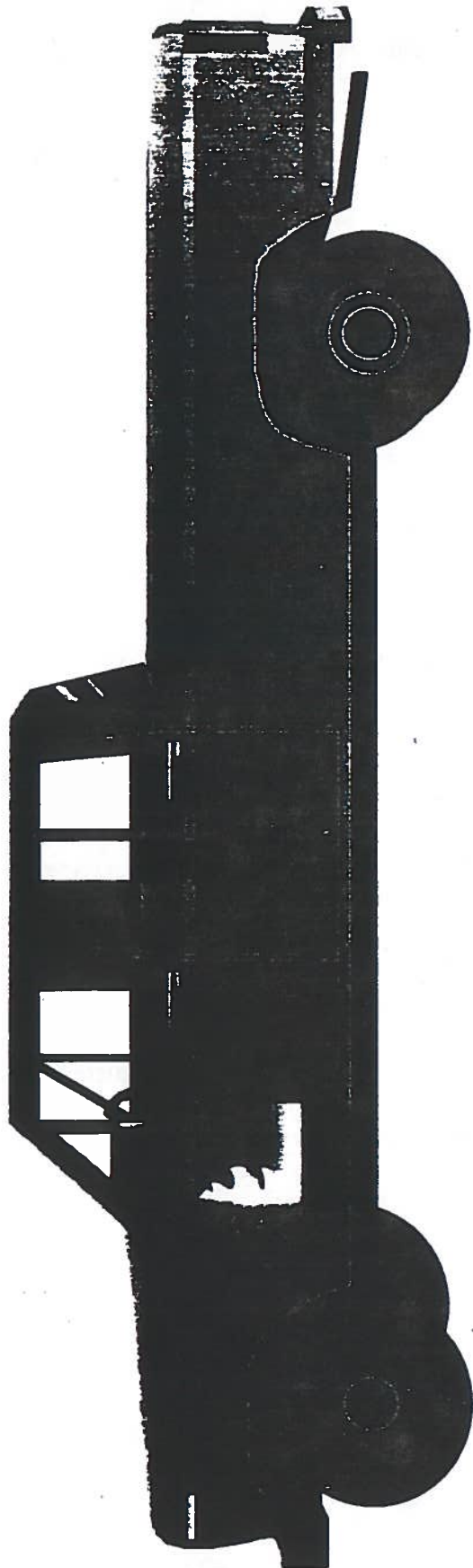
Sixty Five (65) teams have been formed -- 32 completed, others in progress

299 staff members have attended quality training.



# Operations

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## **Customer Service and Park Reservations**

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### **■ Communications and Dispatch**

- customer hotline - 12,000 public inquiries per year
- record keeping
- dispatch to over 150 employees

### **■ Park and Facility Reservations**

- 5 buildings
- 2600 bookings per year



## **Customer Service and Park Reservations**

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- Special events -  
75 major booking agreements
- Administration / Clerical Support
- Department Vehicle Coordinator
  - maintenance and annual replacement

# **Forestry/Horticulture**

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- Public Tree Maintenance
  - 3000 citizen requests per year
- Public Tree Planting
  - 3000 trees planted Neighborhoods
  - 600 trees planted on parkland and public spaces
- ● Oak Wilt Suppression Program
  - 7 targeted centers

# Forestry/Horticulture

---

- 50/50 State Match Grant
  - Horticulture Program
- Fire ant treatment on 10% of developed parkland

# **Building & Facility Maintenance**

- Preventive Maintenance to Climate Control Facilities
  - 15 facilities
- Unscheduled Maintenance to Buildings and Facilities
  - work orders 1,500 a year



# **Building & Facility Maintenance**

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- **Priority Response Team**
  - 60 special events supported per year
  - Irrigation / Plumbing Maintenance
- **Equipment / Vehicle Maintenance**
  - 1200 units of equipment maintenance



# North Parks

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- Emma Long Metropolitan Park
  - 300,000 visitors
- Walter Long Metropolitan Park
  - 175,000 visitors
- Park Mowing and Support
  - 550 acres mowed on 16 day frequency
- Neighborhood/Community Parks

# South Parks

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- Maintenance
- Contract Mowing
  - 900 acres
- Right of Way's / City Surplus Property / School Zones

# Cemetery Contract

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## ■ Five City owned Cemeteries

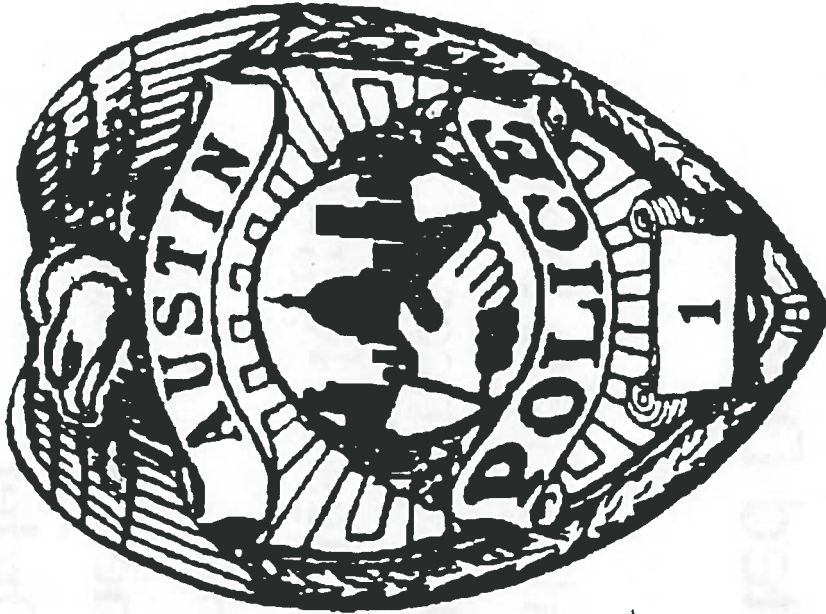
- Austin Memorial Park
- Evergreen
- Oakwood
- Oakwood Annex
- Plummer's

# Town Lake Corridor

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- Zilker Metropolitan Park
- Barton Creek Greenbelt - 7 1/2 miles of trail
- Town Lake Corridor
  - Auditorium Shores - 30 major event days and 8 1/2 miles of developed, maintained trail
- Fiesta Gardens
  - 75 building reservations
- Downtown Parks
  - Waterloo - 10 major event days

# Park Police





# Park Police

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## Council Mandated Duties

- Traffic Control
- Enforcement of Federal & State Statutes
- Enforcement of City Ordinances
- Enforcement of Park Rules & Regulations
- Prevention of Vandalism
- Other Duties as Assigned by Director
- Maintaining Laws & Order

# Park Police

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## Staffing

- Current—24
- Authorized—27
- October—31



# Park Police

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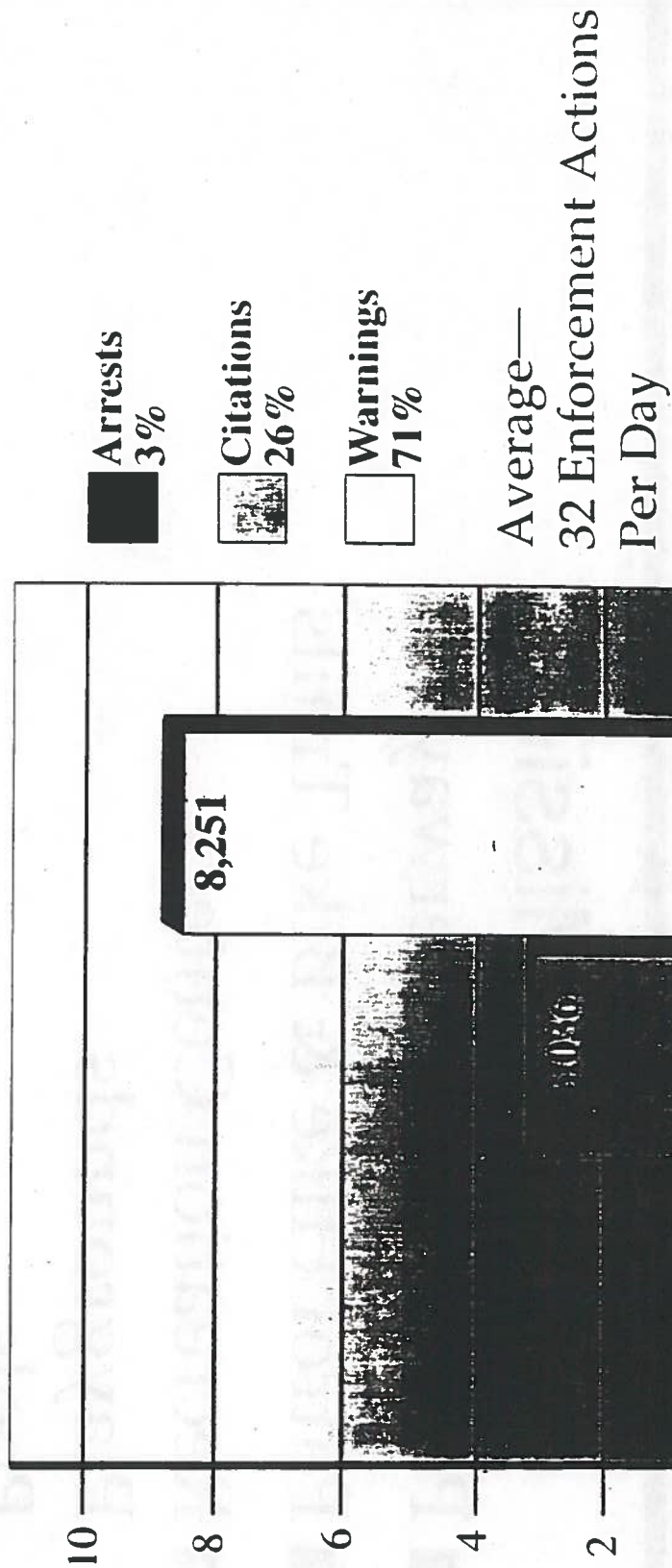
## Patrol Responsibilities

- Lake Patrol Squad
- Hike & Bike Patrol Squad
- Mobile Patrol Squads (3)

# Park Police

## 1995 Enforcement Summary

Thousands



# Park Police

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## Mission

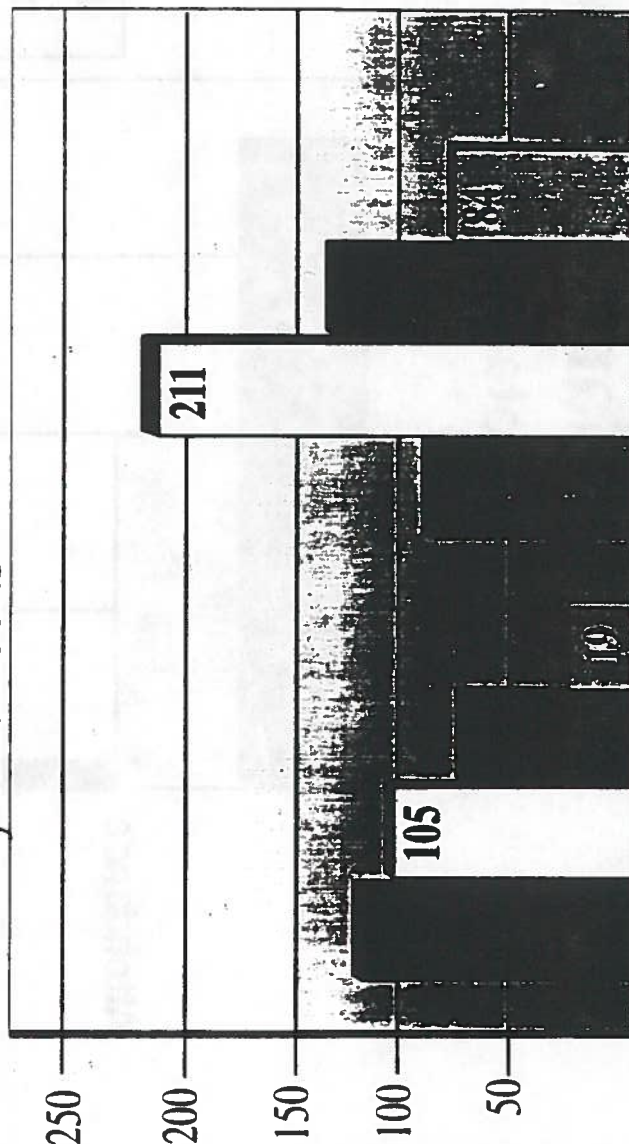
- Patrol City Waterways
- Patrol Hike & Bike Trails
- Recreation Centers
- Playgrounds
- Pools
- Security for Special Events
- Patrol "Targeted" Problem Areas



# Park Police

## Givens Park Special Assignment

Hours-Sunday Afternoons

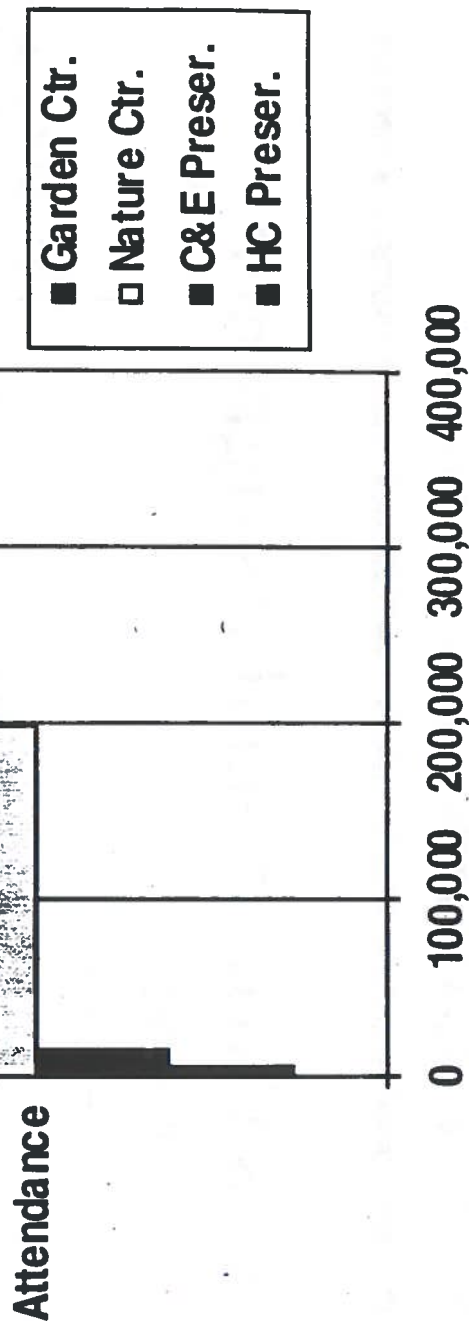


Total 1994 Hours-306  
Total 1995 Hours-511  
(67% Increase)

# Natural Resources



## Attendance by Areas (Total: 584,785)



# Natural Resources

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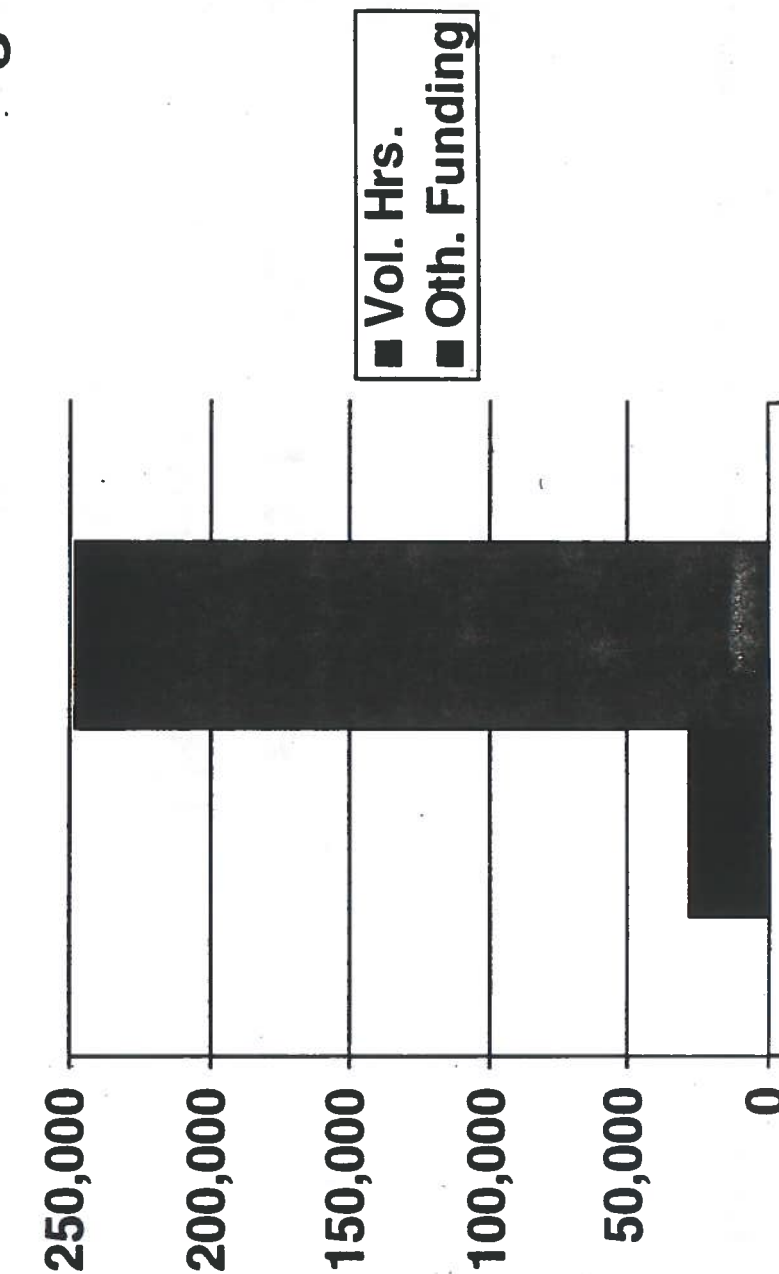
## ◆ Natural Resources Division

- ◆ Austin Nature Center
- ◆ Garden Center Complex
- ◆ Central and Eastern Preserves and Trails
- ◆ Hill Country Preserves (BCCP)

# Natural Resources



## Performance Measures: Volunteer Hours and Other Funding Sources





## Natural Resources Management Division



The Natural Resources Division is the most recently created division in the Department. It incorporated the existing Heritage and Conservation Program and the Austin Garden Center Complex of PARD with the Balcones Canyonlands Lands Programs approved by the City Council in FY 1994-95. The division is responsible for the land management of more than 11,000 acres of natural preserves, about 30 acres of landscaped parks and the operation of the Austin Nature Center and Garden Center. A major component of the division is the delivery of environmental education programs and the promotion of conservation of natural resources.

**Division Manager:** Juan Valera-Lema, Ph.D. 301 Nature Center Drive, Austin, Texas 78746. Phone: 327-8181 ext. 15  
Fax: 327-8745. Beeper: 613-2965, Home Phone: 495-9907

Facilities	Contact	Telephone	Beeper
Hill Country Preserves	Lee Stone	327-5437	613-3110
Conservation Officers	Mike von Wupperfeld	263-1410	613-2373
Central and Eastern Preserves	Jay Kane	327-5478	613-1398
Garden Center Complex	Valleri Edelbrock	478-6875	
Austin Nature Center	Cindy Giedraitis	327-8181 ext. 22	389-7725

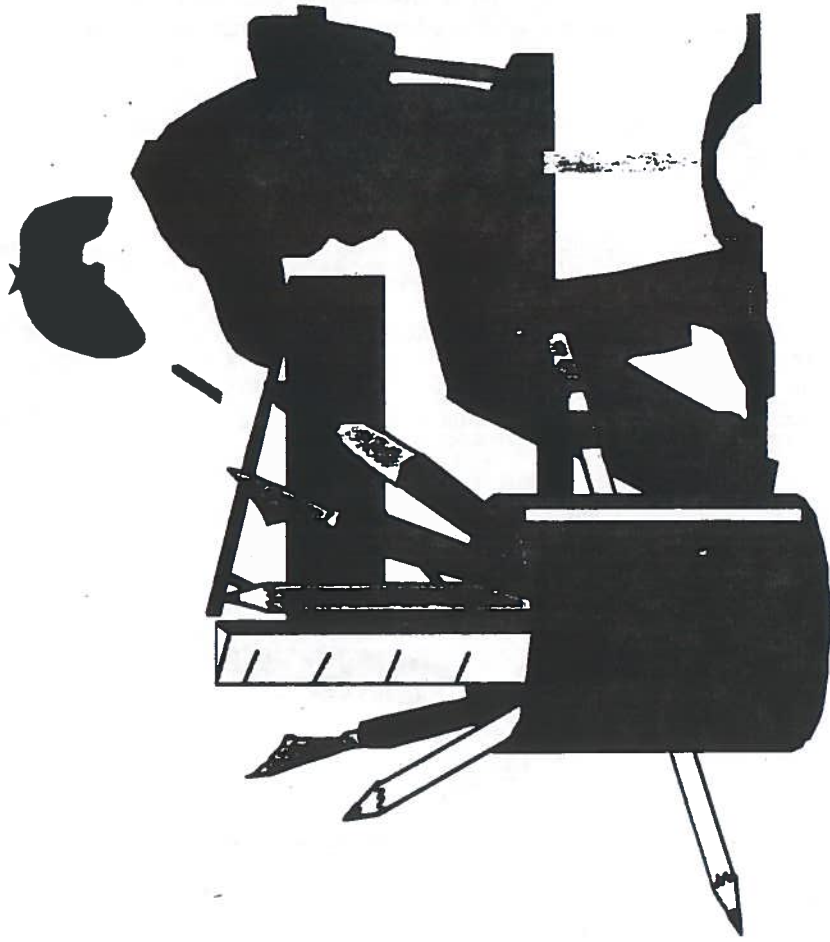


Organization	Budget \$	Other Contrib. \$	Staff Perm. Num.	Staff T/S Num.	Attend. Numb.	Volunt. Hours	Land Res. Acres	Bldgs. Sq. ft.
Cent. and East. Preser.	140,775	5,000	3	3	15,000	6,123	1,100	
Hill Country Prese.	290,036	4,100	9	2	5,200	9,900	11,000	9,000
Austin Garden Ctr.	396,437	72,542	9	3	365,727	8,472	55	5,500
Austin Nature Ctr.	412,919	166,000	10	3	198,858	10,355	60	20,000
ANC Enterp. Fund	189,774		3	18				
<b>Total</b>	<b>1,429,941</b>	<b>247,642</b>	<b>34</b>	<b>29</b>	<b>584,785</b>	<b>34,850</b>	<b>12,215</b>	<b>34,500</b>



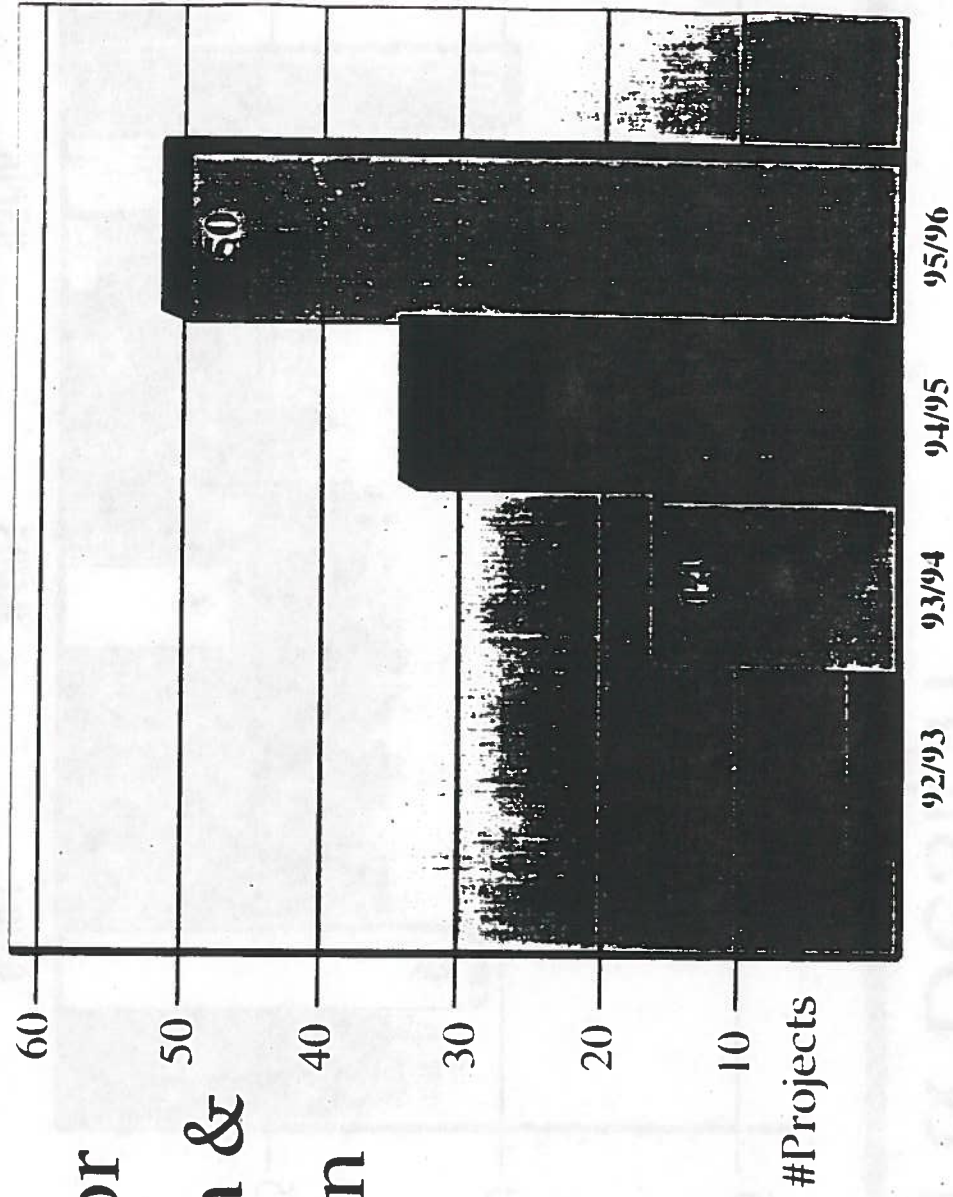
# Planning & Design

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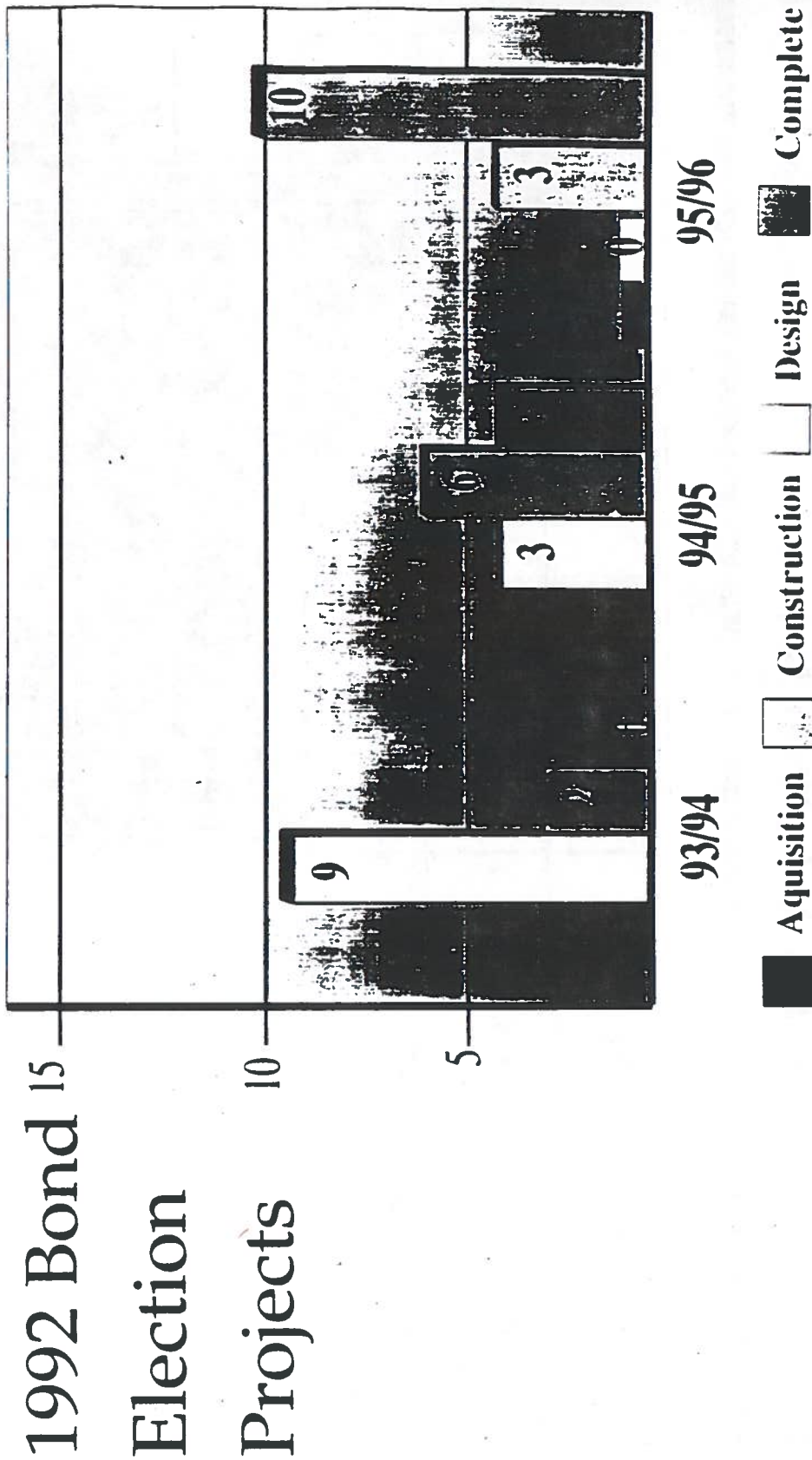


# Planning & Design

Contracts for  
Park Design &  
Construction



# Planning & Design



## PLANNING, DESIGN AND CONSTRUCTION DIVISION PROGRAM DESCRIPTION

**Planning** - forecast future needs, identify Capital Improvements requirements, monitor impact of community development on parkland, select new parkland, coordinate Park Dedication Ordinance, submit park acquisition and development grants, maintain parkland inventory and Geographic Information System.

**Design and Engineering** - design park improvements, develop cost estimates, secure permits, administer small construction contracts.

**Contract Management** - manage major facility construction and ADA contracts.

**Facility Construction** - purchase materials, build neighborhood parks.

1994-95 Accomplishments  
Planning, Design and Construction Division

**Planning**

- 1995 PARD Assessment
- Grant applications:
  - UPARR Grant (\$250,000 for Montopolis Park Renovation)
  - Moody Foundation Grant (\$200,000 for Pease Park Renovation)
  - Trust for Public Land (\$100,000 for interpretive kiosks, signage)
- Computerized resource mapping (GIS)
- Partnerships (Austin Park Foundation, TPL, Center for Creative Learning, Regional park planning)
- Barton Creek Wilderness Park acquisition

**Design**

- Completed 40 park designs
- Increasing use of design consultants
- Computer Aided Design (Autocad)
- PARD Sign Manual

**Construction**

- Completed 30 park development projects
- 1992 Bond Election projects nearing completion
- ADA expenditures ahead of schedule
- Increased in-house management of construction projects

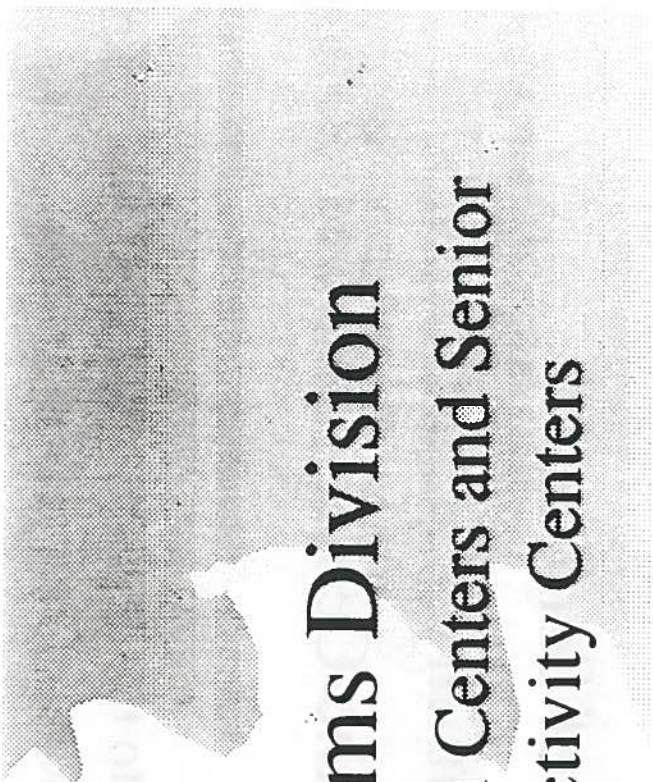
**1996 CIP**

- Limited park bond sale
- Funding projections

**1996 Goals**

- Focus on completion of ADA, ISTEA, Parkland Dedication Ordinance projects
- Grant applications
- Emphasize consultant management assignments
- Advanced computer training and equipment



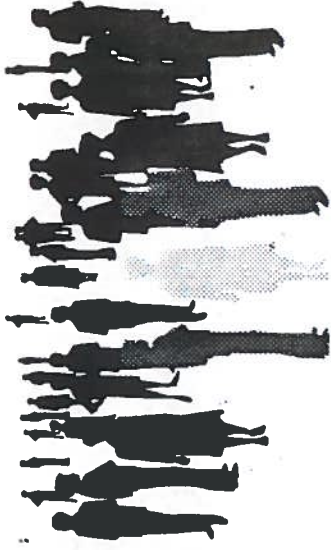


# Programs Division

## Recreation Centers and Senior Activity Centers

Presentation by: Ray Lopez,  
Division Manager

# Programs Division Empowerment



## TEAMWORK:

- Regionalization of Services
- Establish Community Partnerships
- Highlighting of the Centers and Services
- 

All objectives are tied to the departmental goal and responded to auditors recommendations of recreation centers.

# Summer Day Camps

	<u>1994</u>	<u>1995</u>
Locations	15	15

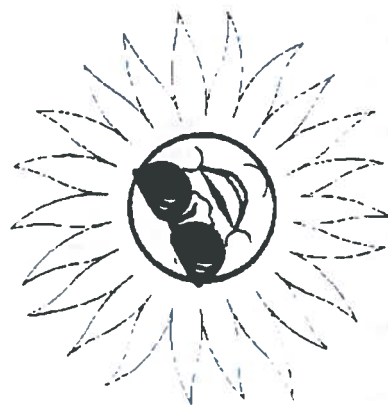
# of Participants	4,068	5,792
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# PLAYGROUNDS

	<u>1994</u>	<u>1995</u>
Sites	27	26

Registered Participants	1,458	1,301
----------------------------	-------	-------





# Special Areas

**1994**                      **1995**

**Summer Food  
Program**

33 Locations	45 Locations
169,782 Meals Served	184,454 Meals Served

**PARDners**

34 - Participants	40 - Participants
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**Summer Carnivals**

Austin, Northwest, Alamo  
Dottie Jordan, South Austin,  
Pan Am and Dittmar

2,200 - Participants	3,445 - Participants
-------------------------	-------------------------



## Senior Programs

- Senior Employment - 50 Seniors Employed
  - > Experience Unlimited
  - > Senior Aides
- Senior Activity Centers:
  - > Conley-Guerrero
  - > Senior Activity Center
  - > Old Bakery and Emporium
  - > New South Austin Senior Activity Center
- 17 Senior Lunch Sites
- Senior Transportation

## 1994-95 Afterschool Programs

- Funding - \$505,000
- Partnership between Interfaith/PARD/AISD
- Proposal of 16 school sites
- Expanded school sites to 23
- Served approximately 16,000 children
- Transition to Community Education





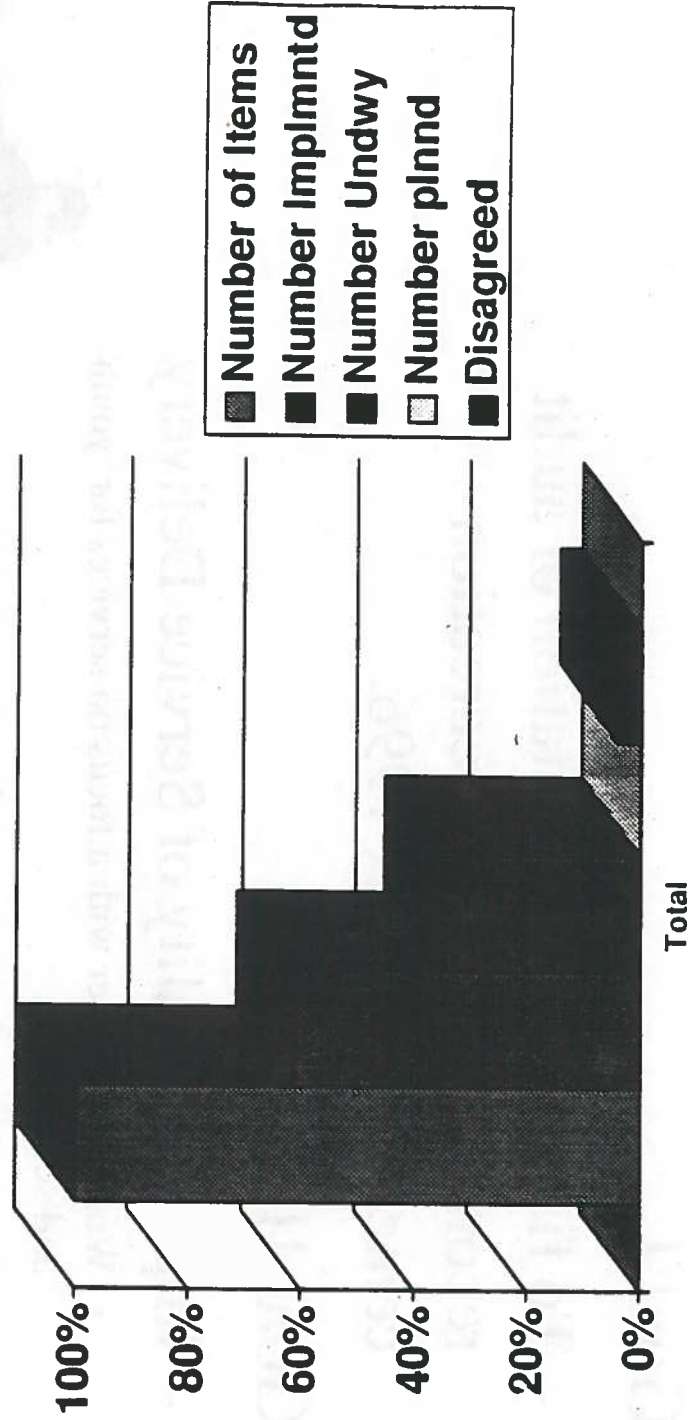
# 1994 OFY II: City Recreation Centers Audit

## Actionable Items

TYPE	NUMBER OF ITEMS	NUMBER IMPLMNTD	NUMBER UNDWY	NUMBER PLANNED	DIS- AGREED
Performance Measures	11	4	7		
Utilization	2		1		1
Needs Assessments	3	3			
Programming	2	2			
Volunteers	2	2			
Other	3	3			
Total	23	14	8	0	1
Percent:	100%	61%	35%	0	4%

SOURCE: Compilation by OCA.

# 1994 OFY II: City Recreation Centers Audit Actionable Items



# 1995- 1996 GOALS

- Goal I
  - To finalize implementation of audit recommendations at recreation centers by April 1, 1996.
- Goal II
  - Improve Quality of Service Delivery
    - Working together with a focus on services for youth and seniors
    - Strengthening of Advisory boards and encouraging membership from those who live and work in the areas around the recreational/senior centers
    - Forming TQM Service Improvement Plans at all recreation and senior centers.





# Sports Management OverView

## Sports Management

### Overview

## Division Areas



Tennis



Golf



Aquatics



Athletics

## Division Funding

### ■ Enterprise Revenues

- Golf
- Softball
- Instructional Swim Program
- Adult Sports

## Division Funding

### ■ General Fund

- Aquatics
- Youth Sports
- Tennis
- Non- Enterprise Maintenance
- Special Athletic Event Support

## Golf



## Golf - Facilities

### ■ 5 Golf Courses

- Lions Municipal Golf Course
- Morris Williams Golf Course
- Hancock Golf Course
- Jimmy Clay Golf Course
- Roy Kizer Golf Course

# Sports Management OverView

## Golf - Services

- Regular Play
- Junior Golf Academy
  - 320 participants, ages 6 to 18 years
- Tournaments
  - 550 Group Tournaments
  - 55 Senior Events
  - 50 Junior Events

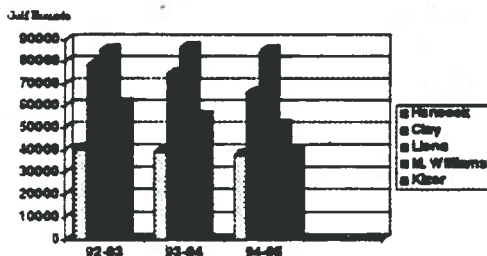
Sports Management Overview

## Golf - Services

- Leagues
- Pro Shop
- Lessons
- Practice Ranges
- Food & Beverage Concessions

Sports Management Overview

## Golf - Performance



Sports Management Overview

## Golf - Accomplishments

- Roy Kizer Course Opened
- Reclaimed water line to Jimmy Clay & Roy Kizer Golf Courses

Sports Management Overview

## Golf - Partnerships

- Austin Junior Golf Academy
  - Local Golf Professionals
- AISD
- University Interscholastic League
- Local Golf Organizations

Sports Management Overview

## Golf - Issues

- Ownership of Courses
  - UT owns Lions Municipal
  - Aviation owns Morris Williams
- Construction of Reclaimed Water Line to Morris Williams

Sports Management Overview

# Sports Management OverView

## Athletics



## Athletics - Facilities

- 18 Softball Fields
  - Krieg - 11
  - Havins - 3
  - Butler - 2
  - Bartholomew - 2
- 2 Flag Football Fields
  - Barton and JayCee

## Athletics - Facilities

- 57 Youth Sports Fields
- Assist in Field Maintenance
  - 12 Recreation Center Softball Fields
  - 10-15 Football / Soccer Fields

## Athletics - Services

- |                       |                    |
|-----------------------|--------------------|
| ■ Softball Enterprise | ■ Adult Basketball |
| ■ Youth Track         | ■ 5 & 10 K Runs    |
| ■ Youth Sports        | ■ Sand Volleyball  |
| ■ Adult Flag Football | ■ Field Rentals    |

## Softball Enterprise

- Registered 2,112 Softball Teams in 5 Seasons
- Returned \$31,405 to General Fund for Administrative Support
- 8th Straight Year of Profitable Operation
- Facility Maintenance & Improvements

## Softball Enterprise

- Hosted
  - 2 National Invitational Tournaments, 90 Teams
  - 12 State Tournaments, 187 Teams
  - 3 Regional Tournaments
  - 17 Post Season Tournaments, 273 Teams
  - 6 Invitational Tournaments, 95 Teams

# Sports Management OverView

## Adult Sports

- Adult Flag Football
  - 118 Teams - ↑18.6%
- Adult Basketball
  - 119 Teams
- Adult Flag Football Inv. Tournaments
- Adult Flag Football Metro Tournament
- Adult Basketball Metro Tournament

## Youth Sports

- Youth Track & Field
  - AISD Hershey Qualifying - 250
  - PARC Hershey Qualifying - 250
  - Regino II TAAF Qualifying - 250
  - Texas State Hershey Meet - 600
- City Youth Flag Football Championship

## Youth Sports

- Punt, Pass & Kick
  - 13 Local
  - Sectional Championships
- 28 Youth Associations
  - Utility Support
  - 20,400 participants
  - 1000+ Youth Coaches Certified

## Athletics - Partnerships

- Austin Independent School District
- Eanes Independent School District
- Austin American Statesman
- St. Stephan's High School
- Texas School for the Deaf
- St. Edward's University
- Run-Tex, The Runner's Store

## Athletics - Partnerships

- Texas Amateur Athletic Federation
- Amateur Softball Association
- U.S. Slo-pitch Softball Association
- National Softball Association
- Hershey Youth Track & Field Program
- Texas Special Olympics

## Athletics - Issues

- Increasing Demand for Field Space
- Increasing Demand for Utilities
- Soccer
- Girls Fastpitch
- Adult Sports Facility



# Sports Management OverView

## Tennis



## Tennis - Facilities



- 4 Tennis Centers
  - Caswell Tennis Center
  - Austin High Tennis Center
  - Pharr Tennis Center
  - South Austin Tennis Center

## Tennis - Services



- Open Play
- Leagues
- Lessons
- Tournaments
- National Junior Tennis League
  - 16 Sites

## Tennis - Performance



- Participants
  - 64,000 court reservations
  - 260 NJTL participants, age 6 to 17 years

## Tennis - Partnerships



- Capital Area Tennis Association
- National Junior Tennis League
- AISD

## Tennis - Issues



- Deteriorating Courts
  - Caswell
  - Austin High School
- Tennis Pro Contracts



# Sports Management OverView

## Aquatics



## Aquatics - Facilities

- 46 Pools
  - 26 Neighborhood Pools
  - 12 Wading pools
  - 6 Municipal Pools
  - Emma Long waterfront
  - Barton Springs Pool

## Aquatics - Facilities

- |                               |                      |
|-------------------------------|----------------------|
| ■ Pools per 100,000 Residents | ➢ San Antonio - 2.35 |
| ➢ Austin - 9.88               | ➢ Dallas - 2.28      |
| ➢ Philadelphia - 5.05         | ➢ Detroit - 1.85     |
| ➢ Phoenix - 2.75              | ➢ San Jose - 1.41    |
| ➢ El Paso - 2.72              | ➢ San Diego - .81    |
| ➢ Houston - 2.64              |                      |

## Aquatics - Services

- Instructional Swim Program
  - Adaptive Aquatics Program
  - Swim Lesson Program
  - Arthritis Foundation Aquatic Exercise Program
  - Community Water Safety Classes
  - Lifeguard Certification Classes
  - Swim Team Program

## Aquatics - Performance

- Outstanding Safety Record
  - 99.9878% Safety Efficiency
    - Water related pull-outs/participant hour
  - NO MAJOR INJURIES
- Improved In-Service Training

## Aquatics - Accomplishments

- 100% of pools opened on time
  - 81% in 1994
- 5 Splash Parties
- 2 Movie Nights
- 15 sites converted from Gas Chlorine

# Sports Management OverView

## Aquatics - Accomplishments

- Improved Minority Recruitment
  - 133 in 1995 vs. 101 in 1994
  - 25% Minority Staff, ↑ 6%
- ISP certified 4900 swimmers
- Second place in State Lifeguard Competition

## Aquatics - Accomplishments

- Junior lifeguard program started
  - 80 participants, ages 13 & 14
  - 5 sites
    - Ramsey
    - Dottie Jordan
    - Givens
    - Rosewood
    - Dove Springs

## Aquatics - Accomplishments

- Improved Maintenance at Barton Springs Pool
  - reduced silt
  - reduced algae

## Aquatics - Partnerships

- Austin State School - Swim-a-thon
- Barton Springs Pool Diving Championship

## Aquatics - Issues

- Aging Pools
  - Need comprehensive study of infrastructure
  - Immediate Repair Needs
    - Filter system
      - Ramsey
      - Kennesaw
    - Pool Shell
      - West Endfield

## Aquatics - Issues

- Pool Water Discharge to Creeks
  - E.P.A. violation
- Community Desire for Indoor Pool
- Lifeguard Wages

# Sports Management OverView

## Sports Management

1995-96 Direction

## Sports Management

- Empowering our employees
  - Improved Training
    - Golf
      - Orientation
      - Specific Skills
      - Standard Operating Procedures
      - Safety
    - Athletics
      - Maintenance Standards
      - Standard Operating Procedures

## Sports Management

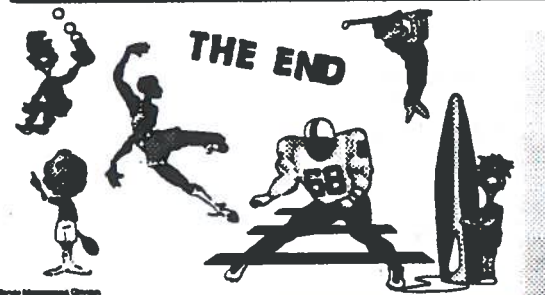
- Empowering our employees
  - Improved Training
    - Aquatics
      - Maintenance Standards
      - Certification
      - Customer Service

## Sports Management

- Customer Service
  - Aquatics
    - Instructional Swim Program
      - Registration Process
      - Late Registration
    - Public Pools
      - Schedule Adjustments

## Sports Management

- Continuous Improvement
  - Aquatics
    - Minority Recruitment
    - Senior Swim Program
  - All Areas
    - Performance Measures



## **Program Descriptions: Sports Management Division**

### **Aquatics Unit**

The Aquatics Office operates 46 public pool facilities, which includes: 26 neighborhood pools, 12 wading pools, 6 municipal pools, the Emma Long waterfront, and Barton Springs pool. Aquatics also offers instructional programs. Aquatics offers training, as well, for persons 15 yrs and older for Lifeguard and Water Safety Instructor positions.

#### **Adapted Aquatics Program**

A year-round program geared toward the individual's needs while emphasizing their abilities. The instructor is certified and has experience working with disabilities and/or special needs. The purpose is to orient participants to the water and teach elementary swim skills, exercise, and safety

#### **Arthritis Foundation Aquatics Exercise Program**

A recreational program conducted in a heated pool. The instructor is trained to conduct exercises which, with the aid of the water's buoyancy and resistance, can help improve joint flexibility and also help to relieve pain and stiffness.

#### **Community Water Safety Classes (CWS)**

Class length is 5 hours including a 1 hour water module. Successful completion of this class satisfies the requirements of the City ordinance requiring all groups and daycare facilities to have a specific ratio of staff certified in First Aid, CPR, and CWS.

#### **Lifeguard Certification Classes**

Lifeguard training classes are available for persons 15yrs and older. Students successfully completing the course receive First Aid, CPR, and Lifeguard certifications.

#### **Special Olympics Swim Team Program**

The Special Olympics swim team teaches and improves the four competitive strokes. The Skills Athletes Division adapts strokes to the individual's abilities. The competitive division competes in the four competitive strokes at various distances.

#### **Summer Swim Team Program**

A recreational swim team program for children 5-17 yrs of age. Participants must be able to swim 25 meters, and not have a fear of the water. See the Instructional Swim Brochure for pool locations, practice times, cost and registration information.



## **Swim Lesson Program**

American Red Cross swim lessons are designed in progressive levels. New skills are introduced and previously learned skills are reviewed and refined each day. At each progressive step more endurance and stroke competence is expected. The Instructional Swim Brochure details the class level descriptions, pool locations, class times, cost and registration information.

## **Water Safety Instructor Classes**

This American Red Cross course is approximately 40 hours in length, and for persons 17yrs or older. It certifies you to teach various levels of swim lessons from infant through adult, as well as, the Community Water Safety and Water Safety Instructor Aide classes. Contact the Aquatics Office for class schedule.

## **Athletics Unit**

The Athletics/Softball Unit caters to the adult population of Austin, offering year-round softball leagues and tournaments for men and women. Men's, women's and Co-Rec teams may register for recreational or competitive leagues that play Sunday through Friday nights at the Krieg and Havins softball complexes. League teams are sanctioned with the Amateur Softball Association, but have the opportunity to register, compete and advance with other national organizations as well. Eight (8) seasons of softball are offered annually: three (3) 10 week seasons, four (4) 6 week seasons, and a Winter 1-Pitch league which plays 5 weeks of double-headers. Teams register for the 10 week seasons by mail. Call the Athletics office at 480-3015 for registration forms/information. A walk-in registration at 901 W. Riverside Dr. is conducted for the 6 weeks and Winter 1-Pitch seasons. See below for registration deadlines, league start dates and tournament information.

In addition to softball, Athletics offers men's flag football, men's basketball, a summer youth track program, co-sponsors the AISD/UIL High School Girls Fast Pitch league, and works closely with the various associations who administer the youth softball, baseball, soccer, football, and basketball leagues.

### **1996 Men's Flag Football**

Athletics offers a men's competitive and recreational flag football leagues and tournaments. High (A), Low (B) and Recreational (C) are available on Sunday through Thursday nights. The fields are Barton and Jaycee which are located on Robert E. Lee Road in South Zilker Park. There are three seasons (Fall, Spring, Summer) from September to June. Teams consist of 8 on 8, playing under Texas Amateur Athletic Federation and City of Austin rules. There are 4 tournaments a year (Open Invitational, Metro League Warm-Up and Spring Open Invitational) with the Champions and Runner-Ups of the Metro tournament advancing to the State Championships.



### 1996 Punt, Pass & Kick

Punt, Pass & Kick is a football competition that allows youngsters to showcase their talents in punting, passing and place kicking with scores of distance and accuracy. The competition is FREE and open to boys and girls (they compete against each other) ages 8-15. Age classification is as of December 31st of current year. Participants can enter one of the 15 locals held at various Recreation Centers and football organizations. All local champions compete at the Sectional championships held in Austin on October 19, 1996.

### 1996 Men's Basketball

The Athletics Unit offers men's recreational basketball leagues; minimum age is 16. High, medium and low leagues are offered on week nights at various gyms around town. 3 seasons-Fall, Spring I and Spring II run September through May. Teams are 5 on 5, playing under NCAA guidelines, and are registered with the Texas Amateur Athletic Federation. Teams are eligible to compete in State Tournaments including Men's Open, Men's Church, Men's 35-over and Men's 6' under.

### 1996 Summer Youth Track

The PARD Athletics Summer Youth Track program consists of 2 qualifying track meets and 1 State track meet.

#### Texas Amateur Athletic Federation (TAAF) Qualifying Track

This is a regional meet open to Austin area residents only. Boys and girls between the ages of 9-18 are eligible to compete in the 50, 100, 200, 400, 800, 1600 and 3200 meter runs, quarter and mile relays, and all field events. First and second place finishers advance to the TAAF State Track meet, typically scheduled for the last weekend of July; sites vary from year to year.

#### Hershey Qualifying Track

This qualifying meet is open to Austin and surrounding area residents, between the ages of 9 and 14. Events offered are the 50, 100, 200, 400, 800 and 1600 meter runs, 400 meter relay, the softball throw and standing long jump. First and second place finishers qualify for the State Hershey meet usually held the second Saturday in July in Austin. State finishers may potentially qualify for the National meet held in Hershey, PA.

## **Youth Sports**

In Austin and the surrounding areas youth team sports are organized by Optimist Clubs and local sports organizations. The following contacts are provided to accommodate those interested in baseball, basketball, football, girls, fast pitch softball, and soccer. Also check your local Recreation Center.

## **Golf**

The Golf and Tennis Office of the Parks and Recreation Department operates and maintains 5 Golf Courses and 4 Tennis Centers. Each facility offers public league and tournament play. For information on these programs and other Professional league and services please call the individual facility.

### **Facilities**

Lions Golf Course  
Morris Williams Golf Course  
Jimmy Clay Golf Course  
Hancock Golf Course  
Roy Kizer Golf Course

### **Programs**

#### **Austin Junior Golf Academy**

The Austin Junior Golf Academy provides one week of golf instruction to children ages 8 to 18. Specifically designed for the beginner, the golf academy provides swing fundamentals and experience playing golf. Hancock golf course will host the 1996 golf academy in June. The Junior Golf Academy is managed by the municipal golf professionals and cosponsored by the Parks and Recreation Department. Registration for this very popular program will begin at 7:00 am on March 1, 1996 at the Jimmy Clay Golf Course. Call 444-0999 for additional information.

#### **Summer Junior Golf Tournaments**

Junior golf tournaments are provided each summer at the municipal golf courses. Dates and locations to be announced at a later date. Contact any of the Municipal Golf courses for additional information.

#### **Tournaments & Leagues**

Tournament dates can be reserved by attending the "golf lottery" held on first Thursday of December. Contact the golf office, 480-3020, for lottery time and date. After the lottery, tournaments may be reserved by contacting each golf course.

#### **Group & Private Lessons**

Lesson programs are available at each golf course. Contact any of the Municipal Golf Courses for additional information.

## **Tennis**

### **Facilities**

The Parks and Recreation Department Tennis Centers offer public play, lessons, leagues and tournaments. Tennis merchandise and racket stringing services provided at each facility. Courts may be reserved by calling the tennis center 2 days in advance.

South Austin Tennis Center  
Pharr Tennis Center  
Caswell Tennis Center  
Austin High Tennis Center

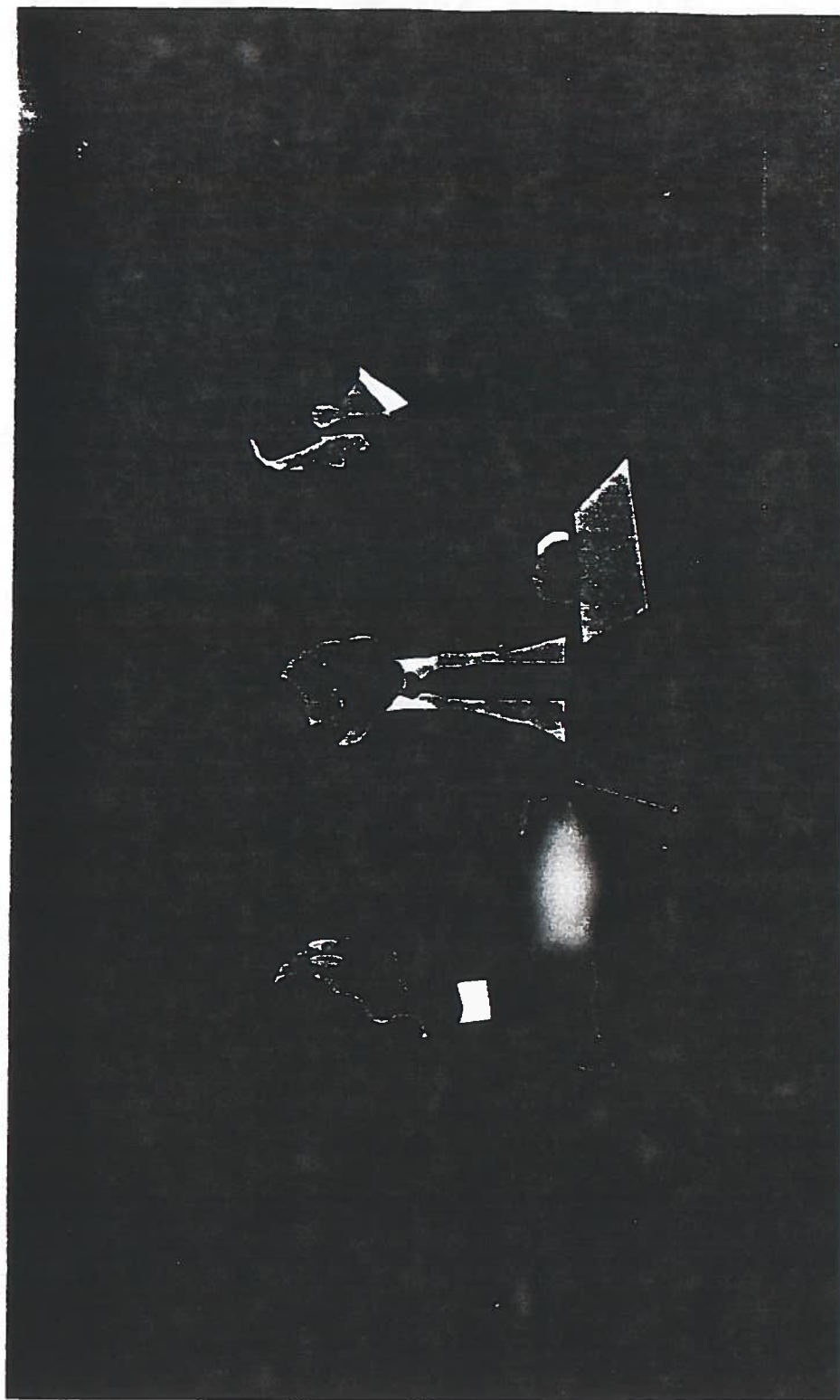
### **USTA/National Junior Tennis League**

Low cost instructional tennis program for youth ages 8-18 offered in neighborhood parks throughout the city. 6 week program beginning June 3-July 16. Information available at all Municipal Tennis Centers beginning April 1.

### **Leagues**

USTA and city-wide leagues, such as Austin Tennis League (ATL), are programmed by the Capital Area Tennis Association (CATA) and facilitated by the Parks and Recreation Department. For information concerning these leagues call 443-1342.

# Office of the Director





- I. Update on AAA Baseball Stadium
- II. S.C.A.N. Self Reliant Neighborhood Project
- III. Yule Fest '95
- IV. Halloween Trick or Treat Trail
- V. Diez y Seis Celebrations
  - South Austin Optimist Clubhouse



- VI. Cinco de Mayo Festival
- VII. Fourth of July Events
- VIII. Holly Good Neighbor Program
  - Greater East Austin Youth League Activity Center
- IX. Update on After School/Victory Tutoring Program Transition
- X. Walsh Boat Landing Update

- XI. Opening Dates for:
  - Dove Springs Recreation Center
  - Parque Zaragoza Recreation Center
  - South Austin Senior Activity Center
- XII. Boards and Commissions Bylaws

- XIII. Special Events Policy
- XIV Tree Ordinance
- XV. PARD Brochure
- XVI. Facility Locator Map
- XVII. Montopolis Sportsplex
- XVIII. Lake Austin Committee
- XIX. Central City Entertainment Center